

## KHOMAS REGIONAL COUNCIL

### DIRECTORATE OF EDUCATION, ARTS AND CULTURE: KHOMAS REGION CIRCUIT 1

<b>Post Designation</b>	:	Head of Department Grade 6
<b>1x Post</b>	:	Tobias Hainyeko Primary School
	:	Social Sciences Department [Social Studies Grade 4 - 7 and [Religious and Moral Education will be an added advantage]
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

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<b>Post Designation</b>	:	Head of Department Grade 6
<b>2x Posts</b>	:	Dr. Abraham Iyambo School
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

<b>Post Number</b>	:	<b>1:</b> Languages Department English and Oshindonga or Oshikwanyama [Grade 4-7]
		<b>2:</b> Social Sciences Department [Social Studies Grade 4-7 and [Religious and Moral Education will be an added] advantage]

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### CIRCUIT 2

<b>Post Designation</b>	:	Head of Department Grade 6
<b>1x Post</b>	:	Jan Mohr Secondary School
	:	Commerce Department [Accounting and Business Studies or Economics Grade 8-AS]
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

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### CIRCUIT 3

<b>Post Designation</b>	:	Head of Department Grade 6 <b>(Re-advertisement)</b>
<b>1x Post</b>	:	Green Leaves Primary School
	:	Social Sciences Department [Social Studies Grade 4-7 and [Religious and Moral Education will be an added] advantage]
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

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<b>Post Designation</b>	:	Head of Department Grade 6 <b>(Re-advertisement)</b>
<b>1x Post</b>	:	Delta Primary School
	:	Social Sciences Department [Social Studies Grade 4-7 and [Religious and Moral Education will be an added] advantage]
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

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<b>Post Designation</b>	:	Head of Department Grade 6
<b>1x Post</b>	:	Bethold Himumuine Primary School
	:	Social Sciences Department [Social Studies Grade 4-7 and [Religious and Moral Education will be an added]
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

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#### CIRCUIT 4

<b>Post Designation</b>	:	Head of Department Grade 6 <b>(Re-advertisement)</b>
<b>1x Post</b>	:	Namibia Primary School
	:	Junior Primary Department [English and Oshindonga or Khoekhoegowab or Silozi Grade 0 - 3]
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

**Minimum Appointment Requirements:** A recognized 3-year tertiary teaching qualification on an NQF Level 6 (or equivalent) plus 6 years teaching experience

**OR** an appropriate recognized 3-year tertiary non-teaching qualification (or equivalent) on NQF Level 6 **in relation to the subject(s) to be taught** plus a 1-year teaching qualification plus 6 years teaching experience.

**Additional Selection Requirements:**

- Competition is limited. **Staff members must have completed their probation successfully and may only compete for a vacancy, which is on the next higher grade.**
- Candidates must be suitably /appropriately qualified or trained in terms of the provision of the National Curriculum for Basic Education (2016)
- The shortlisting of Heads of Department posts will be done in terms of the major fields of study and appropriate years of teaching experience.

**Notes to candidates:**

- Please send application forms (on forms 156043 and 156094 obtainable at all Government Offices).
- Applications must be accompanied by comprehensive curriculum vitae, testimonials and certified copies of educational qualifications, academic records and identity documents.
- All foreign qualifications must be evaluated and certify letter(s) from Namibia Qualification Authority (NQA) must be attached.
- Confirmation of probation letter in current post must be attached.

**NB Complete prescribed application forms in full** "Failure to complete all items on the application form for employment and not attaching the necessary documents will disqualify the application". Only shortlisted candidates will be considered.

Applications must be submitted to the following address:

**Khomas Regional Council  
Directorate of Education, Arts and Culture  
Private Bag 13236  
WINDHOEK**

Or deliver by hand at:

**The Registry Office  
6th Floor, Dr. Frans Indongo Gardens  
WINDHOEK**

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## KUNENE REGIONAL COUNCIL

### DIRECTORATE OF EDUCATION, ARTS AND CULTURE SECTION: HUMAN RESOURCE ADMINISTRATION

<b>Post Designation</b>	:	Senior Education Officer Grade 6 ( <b>Re-advertisement</b> ) (Junior Primary- Mol – KhoeKhoegowab)
<b>1x Post</b>	:	Regional Office - Khorixas
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Salary Notch</b>	:	N\$354,883 per annum
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum

**Appointment Requirements:** An appropriate Degree or equivalent qualification on NQF Level 7 plus five (5) years appropriate experience.

**OR**

An appropriate Degree or equivalent qualification on NQF Level 8 plus 3 years appropriate experience.

#### **Supplementary Selection Requirements:**

- Candidate must possess appropriate teaching experience in, Junior Primary Phase (Pre – Primary to Grade 3). Mol: Khoekhoegowab. Proof should be attached.
  - Candidate must have appropriate qualification in Junior Primary Phase, with Mol: Khoekhoegowab.
  - Must be able to monitor/supervise and provide CPD for Teachers in Khoekhoegowab from Pre-Primary to Grade 3.
  - Confirmation of probation in the current post should be attached.
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<b>Post Designation</b>	:	Head of Department Grade 6
<b>1x Post</b>	:	Orumana Combined School (Languages: English/ Otjiherero Grade 8 – 9)
<b>Salary Scale</b>	:	N\$354,883 – N\$424,119
<b>Salary Notch</b>	:	N\$354,883 per annum
<b>Housing Allowance</b>	:	N\$17,424 per annum
<b>Transport Allowance</b>	:	N\$10,512 per annum
<b>Remoteness Allowance</b>	:	<b>N\$9,000</b> per annum

**Appointment Requirements:** A recognised 3-year teaching qualification on NQF Level 6 (or equivalent) plus 6 years teaching experience **OR** an appropriate recognised 3-year tertiary non-teaching qualification (or equivalent) on NQF Level 6 in relation to the school subject to be taught plus 1-year teaching qualification plus 6 years teaching experience

#### **Supplementary Selection Requirements:**

- Candidate must ensure that copy of their confirmation of probation in their current position is attached.
- Candidate must have a teaching qualification that would enable him/her to teach at Junior Secondary level, Area of Specialization Otjiherero/ English. And supervise and provide CPD to Languages Teachers at Junior Secondary Phase.

#### **General Information:**

All applications should be done on the Amended Form 156043 ("APPLICATION FOR EMPLOYMENT FORM") and Form 156094 ("HEALTH QUESTIONNAIRE"), which is obtainable from any Government Offices. **Failure to complete part B.12 of the application form and all items of the application for employment form correctly and not attaching all the necessary documents will result in immediate disqualification.**

**Originally certified** copies of Qualifications, Identity Document (ID), Curriculum Vitae (CV), service certificate/ two testimonials (not older than 2 years) must be attached to the applications. **All foreign qualifications must be accompanied by an evaluation report from Namibia Qualifications Authority (NQA)** and academic records/transcripts of their qualifications. In terms of Affirmative Action Plan, suitably qualified women and persons with disabilities are encouraged to apply.

**Note must be taken that competitions of vacancies in the Public Service have been limited. Staff members must have completed their probation successfully and may only compete for vacancies which are on the next higher grade/post level. Only** shortlisted candidates will be contacted. No documents will be returned and no faxed applications will be accepted.

Applications must be send to the following address:

**The Regional Director  
Human Resource Office  
Kunene Regional Council  
Directorate of Education, Arts & Culture  
Private Bag 2007  
Khorixas**

Or hand Delivery

**Directorate of Education, Arts & Culture  
Human Resource Office  
Khorixas**

**Enquiries:** Ms. Kaino N. Itewa & Mr. Johny J. Mapanka Tel: 067-335000

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