



Vacancy

Debtors and Cashbook Controller

About BHL GROUP

BHL GROUP is a dynamic entity specializing in the transport of various commodities with value-added services and facilities. We provide optimal Transport and Logistical Solutions throughout sub-Saharan Africa and the rest of Africa.

About the Role

Are you an experienced professional with a strong background in debtor management and cashbook control? BHL GROUP, a leading player in the transport industry, invites you to join our team as a Debtors and Cashbook Controller.

Location

Walvis Bay

Duties and Responsibilities

As a Debtors and Cashbook Controller at BHL GROUP, you will manage debtor accounts and ensure accurate financial records. Your responsibilities will include:

- Overseeing debtor accounts to ensure timely collection of outstanding payments.
- Maintaining and updating the cashbook, ensuring accurate recording of all financial transactions.
- Performing reconciliations of customer accounts and the company's cashbook.
- Monitoring debtor balances and preparing regular reports for management.
- Ensuring compliance with VAT regulations and other tax requirements in Namibia, Zambia, South Africa, and Botswana.
- Investigating and resolving discrepancies or disputes in a timely manner.
- Liaising with clients to address payment issues and negotiate repayment schedules where necessary.
- Contributing to the continuous improvement of debtor management processes and procedures.
- Collaborating with the finance team and providing support in the preparation of financial statements.
- Ensuring adherence to company policies and maintaining accurate financial records.

Qualifications and Experience

To be considered for this role, you should meet the following criteria:

- Higher Certificate in Accounting or Finance, or a related field from a recognised institution.
- Bachelor's degree in Accounting, Finance, or a related field is preferred.
- Proven experience in debtor management or a similar role, preferably in a corporate environment.

- Proven experience in the transportation or logistics industry is an advantage.
- In-depth knowledge of VAT regulations and compliance requirements in Namibia, Zambia, South Africa, and Botswana.
- Strong analytical and problem-solving skills.
- Strong understanding of financial principles and practices.
- Excellent communication and negotiation abilities.
- Exceptional attention to detail and organizational skills.
- Proficiency in accounting software and MS Office Suite.
- Ability to work independently and collaboratively within a team.

Application Procedure

BHL GROUP values diversity and equal opportunities. If you meet the requirements for this position and are ready to contribute to our team, please apply through our recruitment portal at www.jobopportunities.net. Ensure your application includes a detailed cover letter, a comprehensive CV, and any relevant certifications.

Application Deadline

The application deadline for this position is 28 February 2025, 7:00PM. Don't miss this opportunity to advance your career and be part of our dynamic team in Walvis Bay.