



### **EXTERNAL VACANCY**

The **Namibia Airports Company** is a wholly State-owned company established in terms of the NAC Act (Act no. 25 of 1998) and governed by the Public Enterprises Governance Act (Act no.1 of 2019) and Companies Act (Act no.28 of 2004), to undertake the operations, management, and control of certain aerodromes in Namibia, and to provide for incidental matters.

### **2X POSITIONS: ARTISAN: CIVIL WORKS DEPARTMENT: OPERATIONS JOB GRADE C3**

<b>Duty Stations</b>	Hosea Kutako International Airport Walvis Bay International Airport
<b>Direct Supervisor</b>	Foreman: Civil Maintenance
<b>Primary Purpose</b>	Conduct inspections, repairs and maintenance works on airport buildings covering all civil works, being pavements (runway, taxiways, apron and service roads), drainage and perimeter fence. Maintain building works tools and equipment in good operating conditions.
<b>Minimum Qualifications and Experience</b>	Trade Diploma in Plumbing/Bricklaying and Civil Construction with at least 3 - 4 years' experience  A valid Code B driver's Licence A valid Code of Conduct
<b>Field of Experience</b>	Civil maintenance and operations
<b>Added Advantages</b>	Experience in road construction and works

<b>Key Performance Areas</b>	<ul style="list-style-type: none"> <li>• General repairs and maintenance</li> <li>• Administration and Supervision</li> </ul>
<b>Competencies / Skills</b>	<ul style="list-style-type: none"> <li>• Basic knowledge of civil maintenance equipment and tools.</li> <li>• Basic knowledge of modern civil maintenance techniques and practices.</li> <li>• Good knowledge of storm water systems, pavements and civil works</li> <li>• Administration Process</li> <li>• Analytical, decisive and problem-solving skills</li> <li>• Supervisory skills</li> <li>• Ability to multi-task, handle work pressures and to meet deadlines</li> <li>• Ethical conduct and integrity</li> <li>• Professional conduct and etiquette</li> </ul>
<b>Enquiries relating to job content should be directed to:</b>	Human Resources Department @ 061 295 5000/5049

*For the applications to be valid, a submission must be made no later than the **19 March 2025** and should comprise of the following:*

- Cover letter,
- An up-to-date curriculum vitae (including career path to date) with at least two professional references,
- certified copies of the academic qualifications, identity documents and all other supporting documents required and submitted (**not older than 6 months**)

**NB: Qualifications obtained from non-Namibian institutions must be accompanied by NQA evaluation.**

***Document should be forwarded to:***

***The Human Resources Department  
Division: Resourcing, Relations & Wellness  
Namibia Airports Company  
3rd Floor, Sanlam Centre  
145 Independence Avenue***

*E-mail and faxed applications will not be considered.  
Only short-listed candidates will be contacted.  
No documents will be returned to candidates.*