

## VACANCY RE - ADVERTISEMENT

Eenhana Town Council, an equal opportunity employer committed to implement the aims and objectives of the Affirmative Action Act, "is in search of suitably qualified and dynamic Namibia citizens to join its establishment. Preference will be given to female and people with disabilities, who meet the required competences. Persons with disability should declare in the application cover letter their disability type.

### DEPARTMENT: ECONOMIC DEVELOPMENT, ENVIRONMENT & COMMUNITY SERVICES

**Post designation: Manager of Community Services & Public Health**

Salary Grade: Grade D3  
**Salary Scale:** N\$ 279 104.33 – N\$290 372.53 per annum  
**Motor Vehicle Allowance:** N\$86 314 per annum  
**Housing Allowance:** 20% of basic salary (without a mortgage)  
**Housing subsidy:** 40% of Basic Salary (with a mortgage)  
**Cellphone Allowance:** N\$8,100.00 per annum  
**13<sup>th</sup> Cheque** N\$23, 258.69

#### THE SUCCESSFUL CANDIDATE WILL BE RESPONSIBLE FOR:

- Coordination and control the division's Environmental and Public Health Services in accordance with relevant National and Local Authorities Act and General Health Regulations.
- Design, implement and review Waste Management strategy, including community development and socio-economic functions.
- Responsible for the effective management and coordination of the Health and Environment Division.

**REPORTING LINE:** Senior Manager of Economic Development, Environment & Community Services

#### KEY PERFORMANCE AREAS

- Solid Waste Management
- Water Quality Management
- Environmental Health Operations
- Public Health Management
- Community Engagement & Development
- Law Enforcement & Other Legislative Responsibilities
- Public Liaison and Communication
- Staff Management & Development
- Administration and Divisional Management

#### MINIMUM REQUIREMENT: QUALIFICATION AND EXPERIENCE

- Must be a Namibian Citizen
- A holder of B. Degree NQF Level 7 in Environmental Health plus registration with Allied Health Professions Council.
- Eight (8) years appropriate experience in health and environmental management with at least three (3) years should have been spent at middle managerial position level and having been involved in community development related initiatives (attach certified copies of testimonial reference letters/certificates of service from employers).
- Foreign Qualifications must be accompanied by NQA evaluation report

#### Legal Requirements:

- Valid Code B Driver's License.
- No criminal record (attach a Certified copy of Certificate of Conduct not older than 6 months)

#### ADDITIONAL REQUIREMENTS

- Highly analytical with good communication skills at an expertise and strategic level (able to get concepts and requirements across to others).
- Very strong logical reasoning ability, attentive to detail but not detail bound.
- Systematic and able to look at solutions conceptually as well as from a practical perspective.
- Able to work with people constructively and use convincing arguments to get people committed to implementation of solutions.
- Knowledge of the Local Authorities Act
- Sound working knowledge of Environmental Health and Safety management.
- Computer literacy

**In return the Council will offer:** Rental allowance/Housing subsidy, Medical Aid, Pension fund, 13th Cheque and all other statutory benefits.

Interested candidates should forward their comprehensive applications on prescribed Council's Application Form for Employment available on Council Website, follow the link: <https://www.eenhanatc.na/wp-content/uploads/2021/08/EMPLOYMENT-APPLICATION-FORM.pdf> accompanied by the Curriculum Vitae, originally certified copies of documents and relevant academic qualifications to be submitted to:

**The Human Resources Department**  
**Eenhana Town Council, Private Bag 88007**  
**EENHANA, OR**  
**Hand delivered to Eenhana Town Council Offices**  
**Erf: 108, Church Street,**

#### NOTES TO CANDIDATES

**Candidates with foreign qualifications must attach proof of evaluation of such qualification from the Namibia Qualifications Authority (NQA).**  
**Failure to complete all items or sections of the prescribed Council application form for employment and not attaching the necessary documents will disqualify the application.**

**No fax or e-mailed applications will be accepted and only shortlisted candidates will be contacted and no applications will be returned.** Women and people with disability who meet the advertised requirements are encouraged to apply.

**ENQUIRIES:** MRS. MARIA P NAANDA @ 065 –290 609

Date of Advertisement: **Tuesday, 11 March 2025**

Closing date: **Wednesday, 09 April 2025 @17H00**