



Private Bag 12003 Windhoek Namibia | (Tel) +264 83 235 2100 | (Web) <http://www.ncaa.com.na>

NCAA EXTERNAL VACANCY

The Organization

The Namibia Civil Aviation Authority (NCAA) is a state-owned enterprise established by section 8 of the Civil Aviation Act No. 6 of 2016 (November 2016). One of the objectives of the Authority is to control, regulate, and promote Civil Aviation Safety and Security in Namibia, as well as the provision of Air Navigation Services.

Namibia Civil Aviation Authority (NCAA) invites applications for the following position:

Position	Grade	Minimum Requirements	
		Qualifications	Experience
Legal and Compliance Department, Legal Division			
Manager: Legal Services	D3	An Honours Degree in Law (LLB). Recommended Admitted as a Legal Practitioner. Added Advantage: A Diploma in International Air Law for lawyers and legal professionals will be an added advantage.	A minimum of 7 years working experience as a Legal Advisor in Government, Public Enterprise, Private sector or as a Public Prosecutor of which 3 years should be in management or supervisory role
Safety and Security Department, Aviation Security Division			
Senior Manager: Aviation Security (Re-advertised)	D3	A Bachelor's Degree in Security Management, Aviation Management, Law Enforcement, or a related field.	A minimum of 7 years working experience in Aviation security of which 3 years should be in management or supervisory role.
Safety and Security Department, Aerodrome Ground and Aids Division			
Senior Manager: Aerodrome and Ground Aids (Re-advertised)	D3	A Degree in civil or electrical engineering or equivalent qualification or relevant degree in aviation related discipline	A minimum of 7 years working experience in an aerodromes safety oversight system, of which 3 years should be in management or supervisory role within an aerodrome safety oversight system. Proficient with MS office application or equivalent.

Fit and Proper - Successful candidates shall be subjected to security vetting and obtain a security clearance before appointment.

- Applicants should send their applications to: recruitment@ncaa.na or via nieis.namibiaatwork.gov.na before the closing date.
- Enquiries: May be directed for attention to the Human Resources Office, Tel: 083 235 2171.
- All applications must be accompanied by a comprehensive curriculum vitae, certified copies of educational qualifications and other supporting documents. All foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA).
- Preference will be given to Namibian citizens and designated persons as prescribed by the Namibian Affirmative Action Act.
- Women and persons with disabilities are encouraged to apply.
- Only short-listed candidates will be contacted.

CLOSING DATE: Tuesday, 25 March 2025 (17h00 – GMT +2)

Approved/ Not Approved for placement.

Ms. Toska Sem
Executive Director

