

OSHIKOTO REGIONAL COUNCIL

DIRECTORATE: GENERAL SERVICES

DIVISION: ADMINISTRATION

SUBDIVISION: CONSTITUENCY SUPPORT

NEHALE LYAMPINGANA CONSTITUENCY OFFICE

Post Designation	:	Control Administrative Officer Grade 6
1xPost	:	Nehale Lyampingana Constituency (Omboto)
Salary Scale	:	N\$ 354,883 –N\$424, 119
Housing Allowance	:	N\$17,424.00 per annum
Transport Allowance	:	N\$10,512.00 per annum
Remoteness Allowance	:	N\$21,000.00 per annum

Appointment requirements: National Diploma or equivalent qualification (NQF Level 6) plus appropriate experience

Supplementary requirements: Preference will be given to candidates with a Bachelor of Business Administration / Management, Public Administration / Management / Office Administration / Management or Logistics and Supply Management. Candidates must have 8 years' appropriate experience in Administration of which four (4) years must be at the level of Chief Administrative Officer Grade 8 or equivalent (supervisory) level. Interested candidates must be in possession of a valid driver's license (Code B), older than one (1) year as per ORC Fleet Management Policy.

DIRECTORATE: PLANNING AND DEVELOPMENT

DIVISION: RURAL SERVICES

Post Designation	:	Chief Community Liaison Officer Grade 6
1xPost	:	Omuthiya
Salary Scale	:	N\$354, 883 – N\$424, 119
Housing Allowance	:	N\$17, 424.00 per annum
Transport Allowance	:	N\$10,512.00 per annum

Minimum Requirements: An appropriate National Diploma at NQF level 6 or equivalent qualification.

Supplementary Selection Requirements: Preferences will be given to candidates with Bachelor Degree or equivalent qualification at NQF Level 7 in the following fields: Economics, Regional and Rural Development, Business Administration, Natural Resources Management and Development studies. Must have at least five (5) years appropriate working experience of which three (3) years should have been served at the level of Senior Community Liaison Officer Grade 8 or equivalent level. Candidates must be in possession of a valid Driving License older than one year as per ORC Fleet Management Policy.

**DIRECTORATE: PLANNING AND DEVELOPMENT
DIVISION: RURAL SERVICES**

Post Designation	:	Community Liaison Officer Grade 9
1xPost	:	Omuthiya
Salary Scale	:	N\$195,216 –N\$ 234, 144
Housing Allowance	:	N\$13,944.00 per annum
Transport Allowance	:	N\$10, 512.00 per annum

Minimum Requirements: An appropriate National Diploma at NQF Level 6 or equivalent qualification.

Supplementary Selection Requirements: Preferences will be given to candidates with a B. Degree in the following fields: Economics, Business Administration, Regional and Rural Development, and Development Studies. Candidates must be in possession of a valid Driving License older than one year as per ORC Fleet Management Policy.

NB: All applications must be submitted on the form 156043 obtainable from any Public Service Office and should be accompanied by certified copies of qualifications, Transcript of Academic record, ID document, driving license together with comprehensive Curriculum Vitae and copy of the confirmation of probation letter. Candidates with foreign qualification should have their qualifications evaluated by the Namibian Qualifications Authority; otherwise, their applications will be disqualified automatically.

PERSONS LIVING WITH DISABILITIES ARE ENCOURAGED TO APPLY.

Enquiries: HRM, Tel: (065) 244 849/852/853

Applications must be addressed to:

**The Chief Regional Officer
Oshikoto Regional Council
P. O. Box 19247
OMUTHIYA**

**Or hand deliver to:
Oshikoto Regional Council Building
Penda YaNdakolo Street
Registry Office (1st floor, Office No. 110) or HR Office
OMUTHIYA**

DIRECTORATE: EDUCATION, ARTS AND CULTURE

Post Designation	:	Principal Grade 5
3xPosts	:	Oshangwena Primary School (Onyaanya Circuit, Kaatry Imalwa (Oshivelo circuit) Omuthiya English Medium PS (Omuthiya circuit)
Salary Scale	:	N\$ 432, 601 –N\$ 517, 195
Housing Allowance	:	N\$ 17,424.00 per annum

PSM CIRCULAR NO. C OF 2025, VACANCIES IN THE PUBLIC SERVICE, ADVERTISED 14 MARCH 2025, CLOSING DATE 11 APRIL 2025

Transport Allowance : N\$ 10,512.00 per annum

Appointment Requirements: A recognized 3 year tertiary teaching qualification on NQF Level 6 (or equivalent) plus seven (7) years teaching experience.

OR

An appropriate recognized 3-year tertiary non-teaching qualification (or equivalent) on NQF Level 6 in relation to the school subject to be taught plus a 1-year teaching qualification plus seven (7) years teaching experience.

HEAD OF DEPARTMENTS FIFTEEN POSTS (15)

POST 1 (RE- ADVERTISEMENT)

DEPARTMENT: MATHEMATICS AND NATURAL SCIENCES

Post Designation : Head of Department Grade 6
1x Post : Onyuulaye Combined School (Onyuulaye Circuit)
: Mathematics & Physical Science Grade 8-11
Salary Scale : N\$ 354, 883 –N\$ 424, 119
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum
Remoteness Allowance : N\$ 13, 8 000.00 per annum

POST 2

DEPARTMENT: SOCIAL SCIENCE

Post Designation : Head of Department Grade 6
1xPost : Onguti Secondary School (Onyuulaye Circuit)
: History & Geography Grade 8-12
Salary Scale : N\$ 354, 883 – N\$424, 119
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum
Remoteness Allowance : N\$ 9,000.00 per annum

POST 3

DEPARTMENT: SOCIAL SCIENCE

Post Designation : Head of Department grade 6
1xPost : Elombe Combined School (Oshigambo Circuit)
: History & Geography Grade 8-11
Salary Scale : N\$ 354, 883 – N\$424, 119
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum
Remoteness Allowance : N\$ 13,800.00 per annum

POST 4
DEPARTMENT: LANGUAGES

Post Designation	:	Head of Department grade 6
1xPost	:	Oniipa Primary School (Oshigambo Circuit)
	:	English & Oshindonga Grade 4-7
Salary Scale	:	N\$ 354, 883 – N\$424, 119
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum

POST 5
DEPARTMENT: LANGUAGES

Post Designation	:	Head of Department grade 6
1xPost	:	Omuthiya lipundi Secondary School (Omuthiya Circuit)
	:	English & Oshindonga/Oshikwanyama Grade 8-12
Salary Scale	:	N\$ 354, 883 – N\$424, 119
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum

POST 6
DEPARTMENT: JUNIOR PRIMARY

Post Designation	:	Head of Department grade 6
1xPost	:	Oomanya Junior Primary School (Omuthiya Circuit)
	:	Medium of Instruction: Oshindonga, Pre-grade and Grade 1-3
Salary Scale	:	N\$ 354, 883 –N\$ 424, 119
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum
Remoteness Allowance	:	N\$ 21,000.00 per annum

POST 7
DEPARTMENT: COMMERCE

Post Designation	:	Head of Department grade 6
1xPost	:	Ekulo Secondary School (Omuthiya Circuit)
	:	Accounting and Business Studies/ Economics Gr 8-12
Salary Scale	:	N\$ 354, 883 – N\$424, 119
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum

POST 8
DEPARTMENT: JUNIOR PRIMARY

Post Designation : Head of Department grade 6
1xPost : Ondera Primary School (Oshivelo Circuit)
: MOI: English and Afrikaans, Pre-grade and Gr 1-3
Salary Scale : N\$ 354, 883 –N\$ 424, 119
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum
Remoteness Allowance : N\$ 13,800.00 per annum

POST 9
DEPARTMENT: JUNIOR PRIMARY

Post Designation : Head of Department grade 6
1xPost : Aputu Primary School (Onankali Circuit)
: Medium of Instruction: Oshindonga,
Pre-grade and Grade 1-3
Salary Scale : N\$ 354, 883 –N\$ 424, 119
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum
Remoteness allowance : N\$ 13,800.00 per annum

POST 10
DEPARTMENT: LANGUAGES

Post Designation : Head of Department grade 6
1xPost : Sheefeni Combined School (Onkumbula Circuit)
: English & Oshindonga Grade 4-9
Salary Scale : N\$ 354, 883 –N\$ 424, 119
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum
Transport Allowance : N\$ 21,000.00 per annum

POST 11
DEPARTMENT: LANGUAGES

Post Designation : Head of Department grade 6
1xPost : Onethindi Primary School (Oshigambo Circuit)
: English & Oshindonga Grade 4-7
Salary Scale : N\$ 354, 883 – N\$424, 119
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum

POST 12
DEPARTMENT: JUNIOR PRIMARY

Post Designation : Head of Department grade 6
Subjects : Medium of Instruction: Oshidonga,

1xPost	:	Pre-grade and Grade 1-3
Salary Scale	:	Onguma Primary School (Oshigambo Circuit)
Housing Allowance	:	N\$ 354, 883 –N 424 119
Transport Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum
Transport Allowance	:	N\$ 21,000.00 per annum

POST 13
DEPARTMENT: LANGUAGES

Post Designation	:	Head of Department grade 6
1xPost	:	Vilho Kamanya Combined School (Onyuulaye Circuit)
	:	English & Oshindonga Grade 4-9
Salary Scale	:	N\$ 354, 883 – N\$424, 119
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum
Transport Allowance	:	N\$ 21,000.00 per annum

POST 14
DEPARTMENT: LANGUAGES

Post Designation	:	Head of Department grade 6
1xPost	:	Hamunyela Combined School (Onyuulaye Circuit)
	:	English & Oshindonga Grade 4-11
Salary Scale	:	N\$ 354, 883 – N\$424, 119
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum
Remoteness Allowance	:	N\$ 21,000.00 per annum

POST 15
DEPARTMENT: JUNIOR PRIMARY

Post Designation	:	Head of Department grade 6
	:	Medium of Instruction: Oshindonga, Pre-grade and Grade 1-3
1xPost	:	Onamulunga Combined School (Onathingwe Circuit)
Salary Scale	:	N\$ 354, 883 – N\$424, 119
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum
Remoteness Allowance	:	N\$ 9,000. 00 Per annum

Appointment Requirements: A recognized 3 year tertiary teaching qualification on NQF Level 6 (or equivalent) plus six (6) years teaching experience.

OR

An appropriate recognized 3-year tertiary non-teaching qualification (or equivalent) on NQF Level 6 in relation to the school subject to be taught plus a 1-year teaching qualification plus 6 years teaching experience.

SUBSECTION: INSPECTION AND PAY OFFICE CONTROL

Post Designation	:	Accountant Grade 8
1xPost	:	Ondangwa
Salary Scale	:	N\$ 238,825 –N\$ 285, 420
Housing Allowance	:	N\$ 17,424.00 per annum
Transport Allowance	:	N\$ 10.512.00 per annum

Appointment Requirements: An appropriate National Diploma on NQF Level 6 Majoring in Accounting.

Take note:

Applicants must attach certified copies of all their professional qualifications and academic records/transcripts and all foreign qualifications should be accompanied by an evaluation report from Namibian Qualification Authority, Identity Document (ID), Curriculum Vitae, two recent testimonials (not older than 2 years) and confirmation of probation letter. Incomplete form will disqualify your application.

Public Service application form for employment 156043 and health questionnaire form 156094 together with the above mentioned documents should be addressed to:

**The Regional Director
Former Ondangwa West Building
Private Bag 2028
Ondangwa
OR**

**Hand Delivery to: Human Resource Office, Oshikoto Education Directorate,
Ondangwa**

Enquiries : Ms. Tuhafeni N. Heita /Ms EM Shilumbu @0819500600
