

REPUBLIC OF NAMIBIA



KAVANGO WEST REGIONAL COUNCIL

VACANCY

THIS OFFICE INVITES QUALIFIED AND DEDICATED APPLICANTS TO APPLY FOR THE FOLLOWING VACANCIES.

DIRECTORATE: FINANCE AND ADMINISTRATION  
DIVISION: ADMINISTRATION

1x Post designation	:	Computer technician Grade 11
Subdivision	:	Information Technology
Salary Scale	:	N\$ 132 987XP – N\$ 159 505
Housing Allowance	:	N\$ 13 944 per annum
Transport Allowance	:	N\$ 10 512.00 per annum
Duty Station	:	Nkurenkuru

**Minimum Requirements:** An appropriate National Diploma or equivalent qualification in Information Technology on NQF Level 6.

**Supplementary Selection Requirements:** Candidates in possession of Bachelor Degrees (NQF Level 7) majoring in Information Technology will have an added advantage. Working experience in the Information Technology will be an added advantage (**proof must be attached**); and Candidate in possession of a valid Driver's License will be an added advantage.

1x Post designation	:	Administrative Officer Grade 12
Subdivision	:	Constituency Support
Salary Scale	:	N\$ 107 753 XP - N\$ 129 240
Housing Allowance	:	N\$ 11 616 per annum
Transport Allowance	:	N\$ 10 512.00 per annum
Remoteness and Hardship Allowance:	:	N\$ 9 000.00 per annum
Duty Station	:	Ncamagoro Constituency

**Minimum Requirements:** A Grade 12 Certificate or equivalent qualification on NQF Level 3 with 20 points in five (5) subjects and E symbol in English.

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*All official correspondences must be addressed to the office of the Chief Regional Officer*

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**Additional Requirements:** Candidates must be computer literate. Proof of Academic records/certificate must be attached.

**NOTES TO CANDIDATES:**

- Please send application forms (forms 156043 and 156094 can be obtainable at all Government Offices)
- Applicants are reminded to attach curriculum vitae and **certified copies** of: Identity documents, educational qualifications and academic records.
- All foreign qualifications must be evaluated (attach NQA evaluation report).

**NB** Complete prescribed application forms in full "Failure to complete all items on the application form for employment and not attaching the necessary documents will disqualify the application". The possibility is not excluded that errors might have been made in compilation of this request for advertising of this vacancies, or that posts has been advertised, which should not have been so advertised. If such errors occurred and later discovered the Council reserves the right not to fill such post.

**PLEASE SEND APPLICATION ON PRESCRIBED FORMS TO:**

**THE CHIEF REGIONAL OFFICER**  
**Kavango West Regional Council**  
**Private Bag 6294, Nkurenkuru**

OR

**HAND DELIVER AT:** Kavango West Regional Council  
HR Division Office  
Nkurenkuru Plaza  
Nkurenkuru

**Enquiries:** Mr. J.K. Kandjimi  
Mrs. P.K. Muinelo  
Tel: 066-264875/6

**ADVERTISED DATE:** 01 April 2025

**CLOSING DATE:** 01 May 2025



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