



VACANCY: IT TECHNICIAN

Gecko Exploration (Pty)Ltd, a subsidiary of Gecko Namibia (Pty)Ltd, a 100% Namibian owned company and is an equal opportunity employer. Gecko offers competitive remuneration packages, relative to the successful candidate's skills level and experience. We would like to invite suitably qualified and committed candidates to apply for the above position based in various regions.

Type of Employment: Fixed Term Contract
Location: Swakopmund.
Reporting to: Chief Executive Officer

JOB OVERVIEW:

As an IT Technician, you will be responsible for providing technical support and maintenance for our IT systems, troubleshooting hardware and software issues, performing regular system updates, and ensuring the smooth operation of all IT equipment.

MINIMUM REQUIREMENTS:

- Diploma or degree in Information Technology, Computer Science, or a related field.
- Minimum of 2-3 years of experience in IT support or technical roles.
- Proficiency in troubleshooting hardware and software issues.
- Basic knowledge of network management.
- Familiarity with various operating systems (Windows, Linux, etc.).
- Strong communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Self motivated and ability to work independently.
- Proficiency in English; knowledge of local languages is an advantage.
- Availability for occasional after-hours support and emergency response.
- Excellent interpersonal communication and organizational skills.
- Excellent computer literacy.
- Code 08 driving license.

MAIN FUNCTIONS OF THE POSITION:

- Provide prompt and effective technical support to employees, resolving hardware and software issues.
- Perform regular maintenance on IT systems, including updates, backups, and routine checks.
- Install, configure, and repair computer hardware and peripherals.
- Install and update software applications, ensuring compatibility and compliance.
- Assist in maintaining and troubleshooting network infrastructure, including routers, switches, and firewalls.
- Implement basic security measures to protect company data, monitor for potential security breaches, and respond to security incidents.
- Maintain accurate and detailed records of IT systems, processes, and procedures.
- Create user guides and documentation to assist staff in using IT resources effectively.
- Work with external vendors for IT services and equipment procurement.
- Provide training to staff on new software and technologies.
- Ability to work independently and as part of a team.

Applicants from designated affirmative action groups are encouraged to apply.
To apply for this vacancy, please visit www.jobopportunities.net. Applications for the above position will only be accepted via the recruitment portal.

Closing date for applications is Sunday, 18 May 2025