



Vacancy

Junior Accountant

About BHL GROUP

BHL GROUP is a dynamic entity specializing in the transport of various commodities with value-added services and facilities. We provide optimal Transport and Logistical Solutions throughout sub-Saharan Africa and the rest of Africa.

About the Role

Are you an experienced Junior Accountant looking for an exciting opportunity in Walvis Bay? BHL GROUP, a leading player in the transport industry, invites you to join our team as a Junior Accountant.

Location: Walvis Bay

Duties and Responsibilities

As a Junior Accountant at BHL GROUP, you'll play a pivotal role in managing and overseeing financial transactions. Your responsibilities will include:

- Maintaining accurate and up-to-date financial records, including accounts payable and receivable.
- Preparing financial statements and reports up to Trial Balance for review by senior management.
- Conducting regular reconciliations of bank statements and other financial accounts.
- Assisting in the preparation of budgets and financial forecasts.
- Ensuring compliance with financial regulations and standards.
- Preparing and presenting financial reports to the Board of Directors.
- Supervising and mentoring junior accounting staff, fostering a high-performance team environment.
- Collaborating with other departments to ensure accurate and timely financial reporting.
- Utilizing accounting software and Microsoft Office suite, particularly Excel, for efficient financial management.
- Adhering to strict ethical standards and maintaining confidentiality of financial information.

Qualifications and Experience

To be considered for this role, you should meet the following criteria:

- Diploma in Accounting/Financial Reporting; a Bachelor's degree in Accounting, Finance, or a related field is an added advantage.
- CPA or equivalent certification preferred.

- A minimum of 5 years of experience in debtor accounting or related roles, with at least 2 years in a supervisory capacity and 2 years of proven experience as an accountant up to Trial Balance financial reporting.
- Proven experience in accounts payable or a similar role.
- Proficiency in accounting software and Microsoft Office suite, particularly Excel.
- Strong numerical aptitude and attention to detail.
- Excellent organizational and time management skills.
- Excellent communication and interpersonal skills, with the ability to collaborate effectively across departments.
- Ability to work independently and collaboratively within a team.
- Thorough understanding of accounting principles, financial regulations, and compliance requirements.
- Proven leadership abilities with a track record of building and motivating high-performing teams.
- Age: 23-35 years.

Application Procedure

BHL GROUP values diversity and equal opportunities. Disabled individuals and previously disadvantaged individuals are encouraged to apply. If you meet the requirements for this position and are ready to contribute to our team, please apply through our recruitment portal at www.jobopportunities.net. Ensure your application includes a detailed cover letter, a comprehensive CV, and any relevant certifications.

Join our team and play a vital role in the financial management and reporting as a Junior Accountant at BHL GROUP.

Application Deadline

The application deadline for this position is **7 July 2024**. Don't miss this opportunity to advance your career and be part of our dynamic team in Walvis Bay.