



VACANCY: OPERATIONS FOREMAN

Reference Code: BME-OPSF-NAM-2025

Company: BME (Omnia Group)

Location: Namibia

Reports to: Operations Manager

Division: Southern Africa Operations

ROLE PURPOSE

To plan, organise, and manage operational resources in compliance with statutory, legal, and BME SHERQ standards. The role is responsible for supervising personnel, managing stock, controlling costs, and ensuring high-quality product and service delivery to meet customer requirements.

KEY RESPONSIBILITIES

- Engage with internal and external customers to align operational planning with business needs.
- Plan and manage resources to ensure timely and efficient delivery of services.
- Oversee stock administration and ensure availability and reconciliation of inventory records.
- Ensure proper use and protection of company assets and equipment.
- Schedule and coordinate the building and preparation of explosive truck tanks.
- Oversee all administrative duties and ensure adherence to BME standards.
- Provide input into the department's annual budgeting process and identify cost-saving opportunities.
- Manage incident investigations and ensure corrective actions are implemented.

- Ensure staff training, induction, and development is aligned with operational requirements.
 - Monitor the environmental impact of operations and promote compliance among staff.
 - Ensure proper shift planning and work scheduling.
 - Participate in the recruitment of suitable personnel and oversee staff supervision.
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MINIMUM REQUIREMENTS

- **Certification:** Blasting Ticket (mandatory)
 - **Experience:**
 - 5 years' experience as a Truck Operator or Blaster (surface mining, blasting, blast reports, seismograph)
 - 3 years in employee supervision
 - 3 years in cost management responsibilities
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ADVANTAGEOUS

- Blasting Assistant Certificate (MQA)
 - Competent A Certificate (MQA)
 - MS Office proficiency (Word, Excel, PowerPoint, Email)
 - Valid Certificate of Conduct/Police Clearance Certificate required.
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KEY COMPETENCIES

- Business Acumen
- Conflict Management
- Customer Focus
- Functional Technical Skills

- Problem Solving and Innovation
 - Motivating Others and Developing Teams
 - Meeting Deadlines and Driving Results
 - Timely Decision Making
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OMNIA CORE VALUES

- Leading with integrity and respect
 - Creating a safe and sustainable world
 - Empowering people and fostering innovation
 - Adding value to customers and stakeholders
 - Working and growing together
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APPLICATION PROCEDURE

If you meet the requirements for this role and are ready to contribute to the success of our company, please apply through our recruitment portal at www.jobopportunities.net. Ensure your application includes a detailed cover letter, a comprehensive CV, and any relevant certifications.

Closing Date: 3 July 2025 @ 7:00PM

Only shortlisted candidates will be contacted.

EQUAL OPPORTUNITY EMPLOYER

BME supports employment equity and welcomes applications from all qualified individuals, irrespective of race, gender, or background.