

# **CAREER OPPORTUNITY**

At Bokomo Namibia, a joint venture between the Frans Indongo Group (Namibia) and PepsiCo Inc, you get the best of both worlds: an entrepreneur's mindset plus reach and resources through our worldwide network. Bring your unique perspective. Bring curiosity. Bring ingenuity, and drive. We'll give you a platform to be daring.

### SENIOR CONTROLLER: DEBTORS

Reporting to the **Manager: Debtors & Collections**, the **Senior Controller: Debtors** will be responsible to perform the day to day processing of financial transactions to ensure that Bokomo's finances are maintained in an effective, up to date and accurate manner.

#### **Key Responsibilities**

- Meet accounts receivable financial standards by providing monthly accounts receivable information; monitoring overdue items; identifying and reconciling variances;
- Release block orders/documents when over credit limits when required;
- Responsible to manage payments received and allocate to the correct customers;
- Responsible to manage pricing claims and account adjustments;
- Responsible to manage Damages & Shortages with DCM;
- Manage the customer in-house system like Portal and Gateway;
- Review accuracy and completeness of new control chain store and general debtors' accounts, for approval by Manager: Debtors & Collections;
- Allocate and process chain store and general debtor's transactions;
- Responsible to manage debtors' terms of payments;
- Maintain financial security by adhering to internal accounting controls;
- Maintain accounting ledgers by posting monthly account transactions;
- Maintaining accurate up-to-date cash receipt postings;
- Verify customer ratings at ITC;
- Solve all account queries and discrepancies on a daily basis with prompt action being necessitated as and when required;
- Meet with customers to solve queries when required;
- · Effective record keeping system for the purpose of traceability and audits.

#### **Qualification and Experience Required**

- Degree in Accounting;
- 4 year's relevant experience in a FMCG environment;
- Ability to work under pressure;
- Excellent interpersonal skills;
- Namibian citizen, domiciled or permanent resident;
- SAP experience will be an added advantage;
- Computer literate.

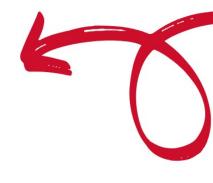
## **Submit Your Application**

WELLINGTO

GRANDÉ

hrnamibia@bokomonamibia.com.na





### **Skills and Knowledge**

- Confident hard-working employee to meet high performance standards;
- Good listening and comprehension skills;
- Flexible team player;
- Relationship builder with interpersonal skills;
- Result driven achiever with planning an organization skill;
- Innovative problem solver who can generate workable solutions and resolve complaints;
- Highly motivated self-starter;
- Result driven with time management skills.

Closing date: 17 June 2025



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