



CAREER OPPORTUNITY

At Bokomo Namibia, a joint venture between the Frans Indongo Group (Namibia) and PepsiCo Inc, you get the best of both worlds: an entrepreneur's mindset plus reach and resources through our worldwide network. Bring your unique perspective. Bring curiosity. Bring ingenuity, and drive. We'll give you a platform to be daring.

SENIOR CONTROLLER: DEBTORS

Reporting to the **Manager: Debtors & Collections**, the **Senior Controller: Debtors** will be responsible to perform the day to day processing of financial transactions to ensure that Bokomo's finances are maintained in an effective, up to date and accurate manner.

Key Responsibilities

- Meet accounts receivable financial standards by providing monthly accounts receivable information; monitoring overdue items; identifying and reconciling variances;
- Release block orders/documents when over credit limits when required;
- Responsible to manage payments received and allocate to the correct customers;
- Responsible to manage pricing claims and account adjustments;
- Responsible to manage Damages & Shortages with DCM;
- Manage the customer in-house system like Portal and Gateway;
- Review accuracy and completeness of new control chain store and general debtors' accounts, for approval by Manager: Debtors & Collections;
- Allocate and process chain store and general debtor's transactions;
- Responsible to manage debtors' terms of payments;
- Maintain financial security by adhering to internal accounting controls;
- Maintain accounting ledgers by posting monthly account transactions;
- Maintaining accurate up-to-date cash receipt postings;
- Verify customer ratings at ITC;
- Solve all account queries and discrepancies on a daily basis with prompt action being necessitated as and when required;
- Meet with customers to solve queries when required;
- Effective record keeping system for the purpose of traceability and audits.

Qualification and Experience Required

- Degree in Accounting;
- 4 year's relevant experience in a FMCG environment;
- Ability to work under pressure;
- Excellent interpersonal skills;
- Namibian citizen, domiciled or permanent resident;
- SAP experience will be an added advantage;
- Computer literate.

Submit Your Application
hrrnamibia@bokomonamibia.com.na



BOKOMO™

WE ARE HIRING



Skills and Knowledge

- Confident hard-working employee to meet high performance standards;
- Good listening and comprehension skills;
- Flexible team player;
- Relationship builder with interpersonal skills;
- Result driven achiever with planning and organization skill;
- Innovative problem solver who can generate workable solutions and resolve complaints;
- Highly motivated self-starter;
- Result driven with time management skills.

Closing date: 17 June 2025

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