



Our Mission

To actively monitor compliance to legislation and collect quality scientific data in Namibian and international waters towards the sustainable utilisation of Marine Resources in a participatory manner.

Vacancy Announcement – Walvis Bay

The FOA is an equal opportunity employer and is seeking to recruit an exceptional person that is dynamic and self-motivated to join the FOA as an **Accountant** reporting directly to the Finance Manager.

ACCOUNTANT (Paterson C3)

Primary Function: Reporting to the Finance Manager, the incumbent will be responsible to assist in the management of the Finance Department of the Agency. The incumbent will be responsible for handling various financial tasks, including administering payroll, maintaining cash books, managing debtors and creditors, and overseeing asset control. Additionally, the candidate will be responsible for reconciling all general ledger accounts and report any variances to the Finance Manager.

Qualifications: The preferred candidate will have a bachelor's degree in accounting and or finance from an institution accredited by the NQA, along with at least four years of practical financial work experience. The candidate shall also have a strong understanding of the PASTEL computerized accounting system and the VIP computerized payroll system. Excellent interpersonal communication skills, a valid driver's license, and proficiency in Microsoft productivity tools (Excel, Word, Outlook, PowerPoint) are also required. Candidates with **foreign qualifications must** attach proof of evaluation of such **qualifications** from the **Namibian Qualifications Authority (NQA)**. A valid police clearance certificate **not older than 2 months** should also be presented on application and is a compulsory requirement.

Salary Package: FOA offers a salary package that aligns with the FOA remuneration structure.

Persons from previously disadvantaged groups are encouraged to apply. **Applications for the above position can be addressed to The Acting HR Manager, Fisheries Observer Agency, P O Box 2903, Walvis Bay, or hand delivered or couriered to Fisheries Observer Agency, 1274w 1st street east, Walvis Bay.**

Your application should be accompanied by a cover letter, detailed CV that includes contactable references, and recently certified copies of relevant qualifications. **All shortlisted candidates will undergo a vetting process.** For more information, please visit our website <http://www.foa.com.na>

No emailed, faxed or late applications will be accepted.

Enquiries should be addressed to the Finance Manager, Tel 064 219 500.

Only shortlisted candidates will be contacted for interviews.

**OPENING DATE: Monday, 04 August 2025
CLOSING DATE: Friday, 15 August 2025 @ 13:00**