

KUNENE REGIONAL COUNCIL

DIRECTORATE OF EDUCATION, ARTS AND CULTURE

Post Designation	:	Head of Department Grade 6 (Junior Primary: Mol Otjiherero)
3xPosts	:	Etoto Primary School- Opuwo Circuit Musaso Combined School-Opuwo Circuit Kaoko-otavi Combined School-Opuwo Circuit
Salary scale	:	N\$ 354, 883 –N\$ 424,119
Salary Notch	:	N\$ 354,883 per annum
Housing Allowance	:	N\$ 17, 424 per annum
Transport Allowance	:	N\$ 10, 512 per annum
Incentives Allowance	:	N\$ as per the duty station

Appointment requirements: A recognised 3-year teaching qualification on NQF Level 6 (or equivalent) plus 6 years teaching experience

OR

An appropriate recognised 3-year tertiary non-teaching qualification (or equivalent) on NQF Level 6 in relation to the school subject to be taught plus 1-year teaching qualification plus 6 years teaching experience.

Supplementary Selection Requirements:

- Candidates must ensure that copy of their confirmation of probation in their current position is attached.
- Candidates must have a teaching qualification that would enable him/her to teach at Junior Primary Phase, Area of Specialization Otjiherero.

NOTE: All applications should be done on the Amended Form 156043 ("APPLICATION FOR EMPLOYMENT FORM") and Form 156094 ("HEALTH QUESTIONNAIRE"), which is obtainable from any Government Offices. **Failure to complete all items of the application for employment form and not attaching all the necessary documents will disqualify the application.**

Originally certified copies of Qualifications, Identity Document (ID), Curriculum Vitae (CV), service certificate/ two testimonials (not older than 2 years) must be attached to the applications. All foreign qualifications must be submitted with evaluation report from Namibia Qualifications Authority (NQA). In terms of Affirmative Action Plan, suitably qualified women and persons with disabilities are encouraged to apply. Only shortlisted candidates will be contacted. No documents will be returned.

Applications must be sent to:

Human Resource Office

Or

Hand Delivered at
Human Resource Office
Kunene Regional Council
Directorate of Education, Arts & Culture Khorixas
Private Bag 2007
Khorixas

Enquiries: Mr. Moses N. Hendrik /Ms. Jennifer Goses, Tel: 067-335000

DIRECTORATE: GENDER EQUALITY AND CHILD CARE PROTECTION
DIVISION: KUNENE REGION
SUBDIVISION: CHILD CARE AND PROTECTION

Post Designation	:	Chief Social Worker Grade 6
1xPost	:	Opuwo
Salary Scale	:	N\$ 354, 883 –N\$ 424, 199
Housing Allowance	:	N\$ 17, 427 per annum
Transport Allowance	:	N\$ 10, 512 per annum

Minimum requirements: An appropriate Bachelor Degree or equivalent qualification at NQF level 7, plus six (6) years of appropriate experiences and a certificate of registration with the Health Professional Council of Namibia (HPCNA).

Additional Requirement: A Valid Driver's Licence

Post Designation	:	Senior Social Worker Grade 7
1xPost	:	Outjo
Salary Scale	:	N\$ 291, 128 –N\$ 347, 926
Housing Allowance	:	N\$ 17, 427 per annum
Transport Allowance	:	N\$ 10, 512 per annum

Minimum requirements: an appropriate Bachelor Degree or equivalent qualification at NQF level 7, plus four (4) years of appropriate experiences and a certificate of registration with the Health Professional Council of Namibia (HPCNA).

Additional Requirement: A Valid Driver's Licence

Post Designation	:	Social Worker Grade 8
2xPosts	:	Sesfontein Opuwo (GBV + Shelter)
Salary Scale	:	N\$ 291, 128 –N\$ 347, 926
Housing Allowance	:	N\$ 17, 427 per annum
Transport Allowance	:	N\$ 10, 512 per annum

Minimum requirements: An appropriate Bachelor Degree or equivalent qualification at NQF level 7, plus a certificate of registration with the Health Professional Council of Namibia (HPCNA).

Additional Requirement: A Valid Driver's Licence

SUBDIVISION: COMMUNITY DEVELOPMENT AND POVERTY ERADICATION

Post Designation : Chief Community Liaison Officer Grade 6
1xPost : Opuwo- GBV unit
Salary Scale : N\$ 354, 883 –N\$ 424, 199
Housing Allowance : N\$ 17, 427 per annum
Transport Allowance : N\$ 10, 512 per annum

Minimum requirements: an appropriate Bachelor Degree or equivalent qualification at NQF level 7, plus six (6) years of appropriate experiences.

Additional Requirement: A Valid Driver's Licence

Post Designation : Community Liaison Officer Grade 9
1xPost : Opuwo
Salary Scale : N\$ 238, 825 –N\$ 285, 420
Housing Allowance : N\$ 13,944 per annum
Transport Allowance : N\$ 10, 512 per annum

Minimum requirements: A National Diploma or equivalent qualification at NQF level 6.

Additional Requirement: A Valid Driver's Licence

Enquiries: Mr. Gabes Kavetu/ Mrs. Conney Manghono @ 065 273950/081 1287521

DIRECTORATE: GENERAL SERVICES
DIVISION: ADMINISTRATION
SUBDIVISION: AUXILIARY SERVICES

Post Designation : Chief Administrative Officer Grade 8
1xPost : Opuwo (Head Office)
Salary Scale : N\$ 238, 825 –N\$ 285, 420
Housing Allowance : N\$ 17, 424.00 per annum
Transport Allowance : N\$ 10, 512.00 per annum

Minimum requirements: Appropriate National Diploma or equivalent qualification (NQF Level 6) plus six (6) years appropriate experience.

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Additional requirements: National Diploma in Procurement **or** Logistic and Supply Chain **or** Public Management **or** Public Administration **or** Business/Office Management.

The ideal candidate must have basic knowledge of procurement acts and regulations, uniform stock control system, fleet management, filing system and basic financial management.

Enquiries: Mr. Paulus Ndemupanda/ Ms. Sendra Nakale @ 065 273950/081 1607015

**DIRECTORATE: PLANNING AND DEVELOPMENT SERVICES
DIVISION: RURAL SERVICES**

Post Designation	:	Senior Community Liaison Officer Grade 8
1 x Post	:	Opuwo (Head Office)
Salary Scale	:	N\$ 238, 825 –N\$ 285, 420
Housing Allowance	:	N\$ 17, 424.00 per annum
Transport Allowance	:	N\$ 10, 512.00 per annum

Minimum requirements: Appropriate National Diploma or equivalent qualification (NQF Level 6) plus six (6) appropriate experiences.

Additional requirements: National Diploma in Local Government Studies **or** Public Management **or** Public Administration **or** Business Administration **or** Business Management & Project Management **or** Community Development **or** Agriculture.

A valid Driver's License will be an added advantage.

Enquiries: Mr. Paulus Ndemupanda/ Mr. Charles Uarije @ 065 273950/081 1607015

Please Note: Previously Racially disadvantaged person, women and people with disability who meet the above requirements are strongly encouraged to apply.

NB: Only shortlisted candidates will be conducted and no personal documents will be returned. All foreign qualifications should be accompanied by an evaluation report from Namibian Qualification Authority. Applicant must attach academic records/transcript of their qualifications. No emailed/faxed application will be accepted and all copies must be certified by the Namibian Police.

Failure to complete all items on the application form for employment and not attaching all necessary documents will lead to automatic disqualification of the applicant.

Public Service application form for employment 156043 and health questionnaire application form as amended together with comprehensive curriculum vitae and all

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relevant certified copies of all educational/academic qualification, probation confirmation letter (those in Public Service) and proof of Namibian citizenship must be addressed to:

**The Chief Regional Officer
Kunene Regional Council
Private Bag 502
Opuwo**

Att: Human Resource Office

**Or hand deliver to Human Resource Office
Office no: 2
Kunene Regional Council
Mbumbijazo Muharukua Street
Opuwo**
