



RUNDU TOWN COUNCIL

EXTERNAL VACANCIES

Rundu Town Council hereby invites suitably qualified candidates to apply for the following vacancies:

Advert No. E02/2025

1. MANAGER: FINANCE, IT & ASSET MANAGEMENT, D2

Department : Finance, IT & Asset Management

Salary scale : N\$251,852 – 300,986

Motor Vehicle Allowance: N\$:98,106

To plan, manage, improve and control the revenue and creditors financial accounting environment of Rundu Town Council through policy formulations, planning and implementing structures, systems and processes, and improvement thereon. Ensure maximum collection of accrued revenue and credit control. Provide control and re-engineering over billing schedules and processes as well as manage, control & supervise taxation, procurement, housing, stores, Assets & IT functions in the most effective and efficient way in accordance with relevant legal legislations. To produce, analyse and report/advise on monthly & annual consolidated financial statements and optimise financial resources (loans, assets, insurance, and cash flow) at Council level.

Minimum Requirement

- B. Com Accounting or Finance (NQF L8)
- An MBA with a specialization in Finance or Accounting will be an added advantage.
- Six (6) years' experience in financial management with at least four (4) years spent in a senior professional role/management position within a local authority setting.
- Sound knowledge of International Public Sector Accounting Standards (IPSAS) and their application in Local authority financial management
- Sound knowledge of all Accounting streams of the organization.
- Very strong logical reasoning ability, attentive to detail but not detail bound.
- Valid code B Driver's License is compulsory

2. MANAGER: INFRASTRUCTURE PLANNING D1

Department : Infrastructure Planning & Technical Services

Salary scale : N\$232,672 – 278,065

Motor Vehicle Allowance: N\$:98,106

Accountable to the Manager: Infrastructure Planning and Technical Service, for an effective and efficient preparation, co-ordination and implementation of all aspects related to town planning development and property administration in the town of Rundu to ensure orderly urban development.