



Republic of Namibia

EXTERNAL JOB ADVERTISEMENT

The National Youth Service, an equal opportunity employer, invites all interested candidates who have necessary experience to apply for the following position.

JOB TITLE : Chef: Paterson Job Grade (C3)
DUTY STATION : NYS Rietfontein Training Centre
EMPLOYMENT TYPE : Permanent

PURPOSE OF THE JOB

To oversee all aspects of food preparation in the NYS kitchen, including taking custodianship of menu planning, food quality control, kitchen management, staff supervision, and ensuring adherence to safety and sanitation standards.

KEY PERFORMANCE AREAS (KPAs)

Culinary Excellence & Menu Development:

- Menu planning and development.
- Maintaining high standards of food quality.

Kitchen Management & Operations:

- Supervising and coordinating kitchen staff.
- Maintaining cleanliness and organization of the kitchen.
- Ensuring smooth kitchen operations and compliance with health and safety regulations.
- Managing inventory and ordering food supplies.
- Inspecting supplies, equipment, and work areas within the kitchen.

Cost Management & Budgeting:

- Controlling food costs and waste.
- Managing the kitchen budget.

Staff Training & Development:

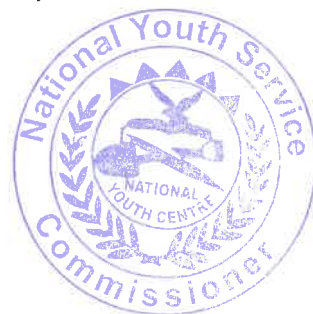
- Training and mentoring kitchen staff.
- Motivating and leading the kitchen team

MINIMUM REQUIREMENT

- A relevant diploma in Culinary Arts at NQF-6 from an accredited institution. A Degree at NQF-7 will be added advantage.
- Foreign qualifications must be evaluated.
- A food safety certificate.
- At least three (3) years' experience as a chef in a reputable establishment.
- Driver's License.
- Namibian Citizen.

Skills required

- Communication
- Leadership
- Organization
- Problem solving
- Creativity



HOW TO APPLY

Application letter, CV and certified copies of qualifications as well as Identification Documents (ID) should be submitted to: recruitment@nys.com.na (kindly indicate the position applied for as a subject) or hand delivery to the Human Resources Department @ NYS House, 12-14 Haddy Street, Windhoek West. Candidates from designated groups as defined in the Affirmative Action Act (1998) will receive preference. Applicants who do not meet the criteria, need not to apply. **Only shortlisted candidates will be contacted.**

Closing date: Friday, 29 August 2025 **Enquiries:** Mrs. Anna Katoma @ 061 415 522.