

## OTJOZONDJUPA REGIONAL COUNCIL

### DIRECTORATE OF EDUCATION, ARTS AND CULTURE

#### CIRCUIT: OKAHANDJA

<b>Post Designation</b>	:	Principal Grade 5
<b>1x Post</b>	:	J.G van der Wath Secondary School
<b>Salary Scale</b>	:	N\$ 354, 883 –N\$ 424, 199
<b>Housing Allowance</b>	:	N\$ 17, 424 per annum
<b>Transport Allowance</b>	:	N\$ 10, 512 per annum

**Appointment requirements:** A recognized 3-year tertiary teaching qualification on an NQF Level 6 (or equivalent) plus 7 years teaching experience. Or an appropriate recognized 3-year tertiary non-teaching qualification (or equivalent) on NQF Level 6 in relation to the school subject to be taught plus a 1-year teaching qualification plus 7 years teaching experience.

**Supplementary requirement:** Candidates must have a professional teaching qualification that would enable him/her to teach at Secondary phase.

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<b>Post Designation</b>	:	Head of Department Grade 6 Social Sciences (History & Geography Grade 10-12 AS)
<b>1x Post</b>	:	Okahandja Secondary School
<b>Salary Scale</b>	:	N\$ 354, 883 –N\$ 424, 199
<b>Housing Allowance</b>	:	N\$ 17, 424 per annum
<b>Transport Allowance</b>	:	N\$ 10, 512 per annum

**Appointment requirements:** A recognized 3-year tertiary teaching qualification on NQF Level 6 (or equivalent) plus 6 years teaching experience **OR** an appropriate recognized 3-year tertiary non-teaching qualification ( or equivalent ) on NQF level 6 in relation to the school subject to be taught plus a 1-year teaching qualification plus 6 years teaching experience.

**Supplementary requirements:** Candidates must be able to supervise History & Geography Grade 8-9.

#### **Application Procedures:**

Interested applicants must complete the revised Public Service application form 156043 ("APPLICATION FOR EMPLOYMENT") and Form 156094 ("HEALTH QUESTIONNAIRE"), which is obtainable at all government offices of the Ministry. **Failure to complete part B.11/12 of the employment form** and all items on the application

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forms **correctly and not attaching all the necessary documents will disqualify the application.**

A comprehensive Curriculum Vitae, certified copies of Educational Qualifications, Identity Document, testimonials must be attached to the applications (do not submit original documents). All foreign qualifications must be submitted with an evaluation report from Namibia Qualifications Authority (NQA).

Applications must be addressed to the following address:

**Human Resource Office  
Otjozondjupa Regional Council  
Directorate of Education, Arts & Culture  
Private Bag 2618  
Otjiwarongo**

Or

**Hand Delivery  
Directorate of Education, Arts & Culture  
Erf 280, Sonweg Street  
Human Resource Office  
Otjiwarongo**

**Enquiries:** Ms. Saima Kaisungu /Ms. Elvi Kamati Tel: 067-308000

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