

# Republic of Namibia



1 5 SEP 2025

# Ministry of Home Affairs, Immigration, Safety and Security

#### DEPARTMENT: NAMIBIAN CORRECTIONAL SERVICE

#### EXTERNAL ADVERTISEMENT VACANCY

Post Designation

: Chief Correctional Officer Grade 9

Assistant Vocational Instructor: Agriculture-Horticulture and Crop

Production

Post

: 1 x Evaristus Shikongo Correctional Facility

Salary Scale : N\$195,261-N\$234,144

Salary Notch : N\$195,261

Housing Allowance : N\$ 13 944.00 per annum
Transport Allowance : N\$ 10 512.00 per annum

Remoteness Allowance : N\$ 9000.00 per annum

# Minimum Requirements:

- A Diploma: TVET Trainer (NQF L6) and a National Vocational Trade Certificate (NQF L3) in Plumbing and Pipe Fitting, and;
- An applicant should have a good command of English, good communication and writing skills and be computer literate.

# Experience:

- Relevant experience of at least 2 years within a TVET training environment will be considered an
  asset, and;
- Relevant experience within a correctional environment would be considered as an added advantage.

## Language Proficiencies:

 Proficiencies in local languages, especially Rukwangali, Thimbukushu, Otjiherero, Afrikaans, Oshiwambo, Khoekhoegowab, Damara/Nama and Silozi will be an advantage.

## Key responsibilities include but not limited to:

- Implements the Vocational and Education Training policy;
- · Prepares and assists with practical vocational training activities;
- Dismantles practical setup after completion of demonstrations;
- · Promotes appropriate behaviour change amongst inmates;
- · Conduct searches for additional required information;
- Participates in the planning and enrolment of inmates;
- · Facilitates and invigilates internal and external assessment;