



Republic of Namibia



Namibian Correctional Service

Ministry of Home Affairs, Immigration, Safety and Security

DEPARTMENT: NAMIBIAN CORRECTIONAL SERVICE

EXTERNAL ADVERTISEMENT VACANCY

Post Designation	:	Senior Chief Correctional Officer (Grade 8) (Occupational Health and Safety Officer)
Post	:	1 x Evaristus Shikongo Correctional Facility
Salary Scale	:	N\$ 238 825-285 420
Salary Notch	:	N\$ 238 825 per annum
Housing allowance	:	N\$ 17 424 per annum
Transport allowance	:	N\$ 10 512 per annum
Remoteness Allowance	:	N\$ 9000.00 per annum



Minimum Requirements:

- A Bachelor's Degree in Occupational Health and Safety (NQF Level 7) or equivalent qualifications;
- An applicant in possession of a Certificate in Hazard Identification and Risk Assessment and/or a Certificate in Safety Management Training and Physiology will be an added advantage, and;
- Applicants should have a good command of English, good communication and writing skills and be computer literate.

Experience:

- Relevant experience of at least 3 years within a TVET training environment will be considered an asset; and
- Relevant experience within a correctional environment would be considered as an added advantage.

Language Proficiencies:

- Proficiencies in local languages, especially Rukwangali, Thimbukushu, Otjiherero, Afrikaans, Oshiwambo, Khoekhoegowab, Damara/Nama and Silozi will be an advantage.

Key responsibilities include, but not limited to:

- Ensures effective implementation of Occupational Health and Safety (OHS) policy;
- Evaluates quality of equipment and tools in workshops;
- Strategizes to optimally utilize workshops space and available machines through appropriate timetables;
- Maintains database of incidents which have occurred in a particular period;
- Promotes teamwork and good relationships with external stakeholders, and;