

## **Vacancy at N/a'an Ku Se Wildlife Experience – HQ**

An exciting and challenging opportunity is available for an **OTA Consultant** to join our team. The successful incumbent will be based at the N/a'an Ku Sê Head Office, 2 Chapman Street, Klein Windhoek

### **Overview**

The OTA Consultant is responsible for managing and optimising all N/a'an ku sê listings across Online Travel Agency (OTA) platforms to drive bookings, revenue growth, and guest engagement. The role focuses on maintaining accurate, appealing listings, responding to market demand shifts, and analysing performance data to inform decision-making.

### **Main Responsibilities (but not limited to):**

- Manage, update, and optimise listings across all OTA platforms (e.g., Booking.com, Expedia, Airbnb).
- Monitor pricing and availability regularly; implement dynamic pricing strategies to maximise revenue and occupancy.
- Promptly respond to guest inquiries, booking questions, and online reviews.
- Analyse OTA performance metrics and prepare regular reports for management insight.
- Work closely with the bookings and reservations team to ensure alignment between OTA activities and overall reservation strategies.
- Stay informed on OTA platform updates, competitor trends, and industry best practices.

### **Skills and Competencies Required:**

#### **Technical Skills:**

- Proficient in managing OTA platforms (e.g., Booking.com, Expedia, Airbnb).
- Strong analytical and reporting skills.
- Familiarity with channel managers and property management systems (e.g., Semper – advantageous).

#### **Soft Skills:**

- Excellent attention to detail and strong organisational abilities.
- Strong written and verbal communication skills.
- Customer service-oriented mindset.
- Ability to work independently, take initiative, and manage time effectively.
- Flexibility to respond to urgent updates when required.

### **Education and Qualifications:**

- Minimum: 2–3 years of relevant experience
- Preferred Industry Experience: Hospitality or travel industry, specifically in OTA platform management

### **Work Environment and Conditions**

- Office-based at Naankuse HQ, Windhoek
- Standard office hours (Monday to Friday)
- Occasional flexibility required for OTA updates or time-sensitive tasks

[www.naankuse.com](http://www.naankuse.com)

- Regular interaction with internal departments, particularly the reservations and marketing teams

**Remuneration:**

- A competitive salary package coherent to experience and qualification
- Membership of the Naankuse Medical Aid Group at own cost

**Closing date for applications:** 30 September 2025

To apply for this position, please follow the link or scan the QR code:

<https://forms.cloud.microsoft/r/KKBZ8wA5f7>



Please note that we are an eco-friendly and paperless company, therefore hand-delivered CVs will not be accepted.

Only short-listed candidates will be contacted