

DIRECTORATE : OSHANA REGION
DIVISION: PLANNING AND INSTITUTIONAL DEVELOPMENT
SUBDIVISION : HUMAN RESOURCES
SECTION: HUMAN RESOURCES MANAGEMENT

Post designation : Senior human Resource Practitioner grade 7
1x post : Oshakati
Salary scale : N\$ 291 128 – N\$ 347 926
Transport Allowance : N\$ 10 512.00 per annum
Housing Allowance : N\$ 17 424.00 per annum

Minimum Requirements : An appropriate B-Degree or equivalent Qualification on NQF level 6 majoring in Human Resources Management.

Additional Requirements : Candidate must be at a level of Human Resource Practitioner Grade 8 with Five (5) years appropriate experience, Computer literacy with proven documents in Micro Soft (Word and Excel) is required.

Applications must be accompanied by a comprehensive curriculum vitae and certified copies of educational qualifications. All foreign qualifications must be evaluated by the Namibia Qualification Authority (NQA).

A separate application must be submitted for each post applied for and the number of the circular as well as the post designation and relevant post number (where applicable) must be clearly indicated on each application form (form 156043).

Public Servants must have completed their probation successfully and confirmation of probation letters should accompany applications. Applicants may only compete for vacancies which are on the next higher grade / post.

Only candidates who meet the prescribed minimum qualification requirement will be considered for possible shortlisting and failure to complete all items on the application form for employment and not attaching the necessary documents will disqualify the application. **No documents will be returned.**

All the above application must address to:

The Regional Director
Ministry of Health and Social Services
Private Bag 5538
Oshana Region
Oshakati OR

Hand Delivery, Human Resource Office Oshana (Oshakati)
Enquiries: Ms. Serafina N. Mhingwe Tel: 065 – 2233153 or Ms. LG Mbeeli Tel: 065 - 2233398

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