

Job Designation	: Accountant Grade 8
Salary Scale	: N\$ 238 825 – 285 420 per annum
Housing Allowance	: N\$ 17 424.00 per annum
Transport Allowance	: N\$ 10 512.00 per annum
Number of Posts	: One (1)
Duty Stations	: Oshakati

Minimum Requirements:

- An appropriate Diploma at NQF Level 6 majoring on Accounting

Key Responsibilities:

- Receiving, capturing and submission of payment applications;
- Receiving, capturing and submission of deposits;
- Examination and submission of applications for allowance increase or change of guardian;
- Attending to any correspondence necessary for the determination of allowances or any other matters relating to the payment of an allowance;
- Reconciles and balances books;
- Attends to general enquiries;
- Perform any other duties assigned by the Senior Accountant or any other authorized person.

Enquiries: Ms Yolante Karunga Tel (061) 280 5115 or Ms. Meneth Kaulungamenwa, Tel (061) 280 5251.

DIRECTORATE: OMBUDSMAN

Job Designation	: Complaint Investigator Grade 8
Salary Scale	: N\$ 238 825 – 285 420 per annum
Housing Allowance	: N\$ 17 424.00 per annum
Transport Allowance	: N\$ 10 512.00 per annum
Number of Posts	: One (1)
Duty Stations	: To be determined by the HOD.