



# TSUMEB MUNICIPALITY

## VACANCY

### EXTERNAL ADVERTISEMENT

Tsumeb Municipality is established in terms of the Local Authorities Act, 1992 (Act 23 of 1992) as amended and as an equal opportunity employer invites suitably qualified candidates who meets the minimum qualifications and experience to apply for the following vacant positions.

## CHIEF EXECUTIVE OFFICER (E1) (5 YEARS FIXED TERM EMPLOYMENT)

**MAIN PURPOSE OF THE JOB:** To manage the affairs of Tsumeb Municipality according to the provisions stipulated in the Local Authorities Act 1992, as amended.

### MINIMUM EDUCATION QUALIFICATIONS REQUIREMENTS

- Recognized Honours Degree (**NQA Level 8**) or equivalent qualification in Public Management/ Public Administration/ Business Administration/ Strategic Management/ Leadership and Change Management

#### Additional Requirements

- Master's Degree (**NQA Level 9**) Public Management/ Public Administration/ Business Administration/ Strategic Management./ Leadership and Change Management

### MINIMUM EXPERIENCE REQUIREMENTS:

**Ten (10)** years relevant experience of which **eight (8)** years must have been in a strategic/ executive managerial role.

**Special Requirements:** Driving Licence Code BE.

### KNOWLEDGE AND SKILLS

Skills are required around strategic planning, socio-political and socio-economic of developing a community.

### KEY PERFORMANCE AREA

- Policy and Procedures Framework
- Urban Infrastructure and Socio Development
- Effective Governance and leadership
- Economic Development and Environmental Sustainability
- Financial Sustainability and Accountability
- Operational Excellence
- Risk Management

### REMUNERATION AND FRINGE BENEFITS.

A competitive remuneration package that includes a basic salary of **N\$599,745.03** Annual and Sick Leave, Medical aid scheme, Pension Fund scheme, 13<sup>th</sup> cheque, Housing and Car allowance, moving expenses (if residing outside Tsumeb),

**For more details, please contact the Human Resources Department @ Tel.: 067-221056/7**

Application form are obtainable on our website: [www.tsumebmun.org.na](http://www.tsumebmun.org.na)) must be completed fully, accompanied by all required documents including NQA, evaluation reports. Copies of qualifications must be originally certified and be submitted to the following postal address:

**By mail:** Human Resources Department, Private Bag 2012, **OR Hand Delivery/ Courier Services, at** Tsumeb Municipal Offices, **Room No. 5** on or before **Thursday, 30<sup>th</sup> October 2025**. No applications via emails or fax will be accepted.

- NB:**
- All foreign and local qualifications must be evaluated by NQA
  - Women, Persons with disability and marginalized are encouraged to apply if they meet requirements.
  - Failure to attach necessary documents will disqualify your application