



Internal & External Vacancy (Lab Assistant x3)

Uis Tin Mining Company Pty Ltd an equal opportunity employer, situated in the Erongo region, hereby invites competent & suitably qualified candidates to apply for the position of **Lab Assistant**. This position reports to the Lab Technician.

Key responsibilities:

- Sampling, sample preparation and operation of analytical equipment according to Standard Operating Procedures.
- Performing Chemical Analysis according to Standard Operating Procedures
- Producing accurate and reliable results timeously and interpret results correctly.
- Reporting of non-conformance results.
- Research relevant topics and gather information/data.
- Document all activities, record results and upload/retrieve data on the laboratory reporting platform.
- Conduct risk assessments when performing routine tasks.
- Troubleshooting of instruments and assist during instrument maintenance.
- Adhere to Quality Assurance and Quality Control Standards and Procedures.
- Perform general housekeeping.
- Adhere to all Company policies, procedures and HSE guidelines and partake in safety initiatives and activities, to achieve section's targets.
- Provide administrative assistance.

Key requirements:

- Grade 12 certificate, with a minimum of 20 points.
- A tertiary qualification/on-the-job training relevant to the mining industry would be advantageous.
- A minimum of 3 years' experience in analytical laboratories preferably in the mining industry.
- Report writing and analytical skills are required.
- Experience in x-ray fluorescence analysis will be advantageous.
- Microsoft Office Suite experience.
- Valid BE driver's license.

To apply for this vacancy please visit www.jobopportunities.net, Uis residents and people from previously disadvantaged designated groups are encouraged to apply. Applications for the above positions **will only be accepted via the recruitment portal, www.jobopportunities.net** Your application should be accompanied by a cover letter, detailed CV, and certified copies of relevant qualifications.

Only shortlisted candidates will be contacted and no CVs or attached documents will be returned. Please consider your application unsuccessful if you are not contacted within 2 weeks of the closing date.

Closing date for applications: 21 October 2025 17:00PM