



ONGAVA

GAME RESERVE

CAREER OPPORTUNITY

Job Title: Housekeeper & Laundry **Department: Hospitality**

The main objective of housekeeping is to clean the rooms, maintaining the highest degree of customer satisfaction, cleanliness and hygiene. Ensuring the efficient laundering of soiled laundry. Ensuring that a courteous and efficient service is provided to guests, in line with standard operating procedures.

Reports To: Lodge Manager
Employment Type: Full Time
Employment Status: Permanent

The responsibilities of this position include but are not limited to, the following:

- Cleaning and tidying the rooms and other areas of responsibility throughout including: ventilating, dusting, floor cleaning and other various surfaces according to housekeeping procedures, standards and products.
- Ensuring that all linen is kept in a good state of repair, correctly marked and correctly stored.
- Ensuring that outgoing and incoming linen is controlled to ensure minimum linen loss.
- Ensuring that the linen is washed and ironed in accordance with required specification.
- Do regular spring cleaning of all rooms.
- Ensuring that all unoccupied rooms are checked daily, confirming room status, cleanliness and maintenance defects.
- Helping with full linen, guest supply and cleaning material stock take monthly
- Be aware of guest lost property procedure and ensuring that all items are reported.
- Reporting: maintenance problems, breakages, fire and health hazards, security risks, accidents, lost and found, shortages and unusual events.
- Sign off a completed room check daily.
- Washing and ironing of all lodge linen and towels.
- Turning down the rooms in the evening
- Carry out any other duties as assigned by the supervisor / manager

Applicants need to fulfil the following requirements:

- Valid Grade 12
- 6 months previous experience in the hospitality department.
- Understanding simple instructions in English
- Knowledge of cleaning: equipment, materials and products.
- Knowledge of Equipment instructions and features.
- Knowledge of Laundry and ironing procedures
- Knowledge of correct use of cleaning agents and chemicals.
- Knowledge of correct method of cleaning and servicing a housekeeping area
- Basic procedures of cleaning a room.
- Proper waste disposal and recycling.

Interested candidates who meet the above application criteria are requested to apply for this vacancy by sending an updated CV, application letter, qualifications any relevant documents to apply@ongava.com

Closing date: 14 October 2025 (only shortlisted candidates shall be contacted)

For any enquiries, please contact +264 (0)83 370 9775

