



Senior Travel Advisor

Location: Windhoek

Rennies BCD Travel Namibia is a dynamic travel management company with focus on leisure and corporate travel globally. We are an equal opportunity employer and place a high value on diversity and inclusion at Rennies BCD Travel Namibia.

We are looking for a Senior Travel Advisor who possesses knowledge, enthusiasm and passion for traveling. As a Senior Travel Advisor, you will deliver first class customer service whilst utilising your solid Amadeus (or other GDS) skills to manage the travel arrangements of our clients from initiation to completion. This would involve designing complete travel itineraries coordinating air travel, hotel/car rentals and any other arrangements required by the clients.

Minimum qualifications and experience

- The applicant must be a Namibian citizen or a permanent resident.
- Diploma/relevant qualifications in Travel and Tourism.
- Ticketing & Fares Certificates and any other travel related certificates.
- Quicktrav knowledge will be of advantage.
- Recent 5 plus years' experience in the travel management industry.
- Strong operational and GDS / travel systems experience, fares knowledge, staff management skills and ability to work in a fast-paced and busy environment.
- Problem-solving skills to manage challenges timeously.
- Communication skills for successful information transfer and counselling our clients with their travel options.
- Familiarity with international travel including knowledge of world geography and the basics of traveling to foreign countries.
- Familiarity with visa knowledge (Inbound and Outbound).
- Organization skills to successfully manage travel plans and schedules.
- Working knowledge of Microsoft Office (Outlook, Word, Excel, Teams, etc.).

How to Apply: Interested candidates should upload their resume and cover letter to www.jobopportunities.net

Deadline for the application is 31 October 2025. Only candidates meeting the requirements need apply.