



WE HAVE A VACANCY FOR AN INVENTORY & FRONTLINE CONTROLLER, BASED IN WALVIS BAY

Primary purpose for this position

This position exists to ensure the stock is managed accurately throughout all the depots as well as to oversee the frontline counter sales department.

Key functions and responsibilities

- Scrutinization of stock purchases
- Managing inventory levels
- Inventory reconciliations
- Inventory tracking
- Assist the department manager with inventory audits
- Monitor supply performance and analyse discrepancies
- Keeping accurate inventory records
- Monthly inventory reporting
- Oversee the frontline counter sales department with support from the counter sales supervisor

Minimum requirements for this position

3 – 5 years proven leadership / supervisory experience
Grade 12 with At least 3 - 5 years' experience in inventory control or similar
Diploma in supply chain management will be an added advantage
Knowledge of oils and lubricants is essential
Namibian citizen
Proficient in reading, writing and speaking English
Excellent communication & strong sense of urgency
Knowledge of Accumatica (will be an advantage)
Strong proficiency in MS Office
Valid driver's license

Application Procedure

Applications for this role are exclusively accepted through our recruitment portal at www.jobopportunities.net. Please ensure your application includes a well-crafted cover letter, a comprehensive CV, and authenticated copies of relevant qualifications.

Vacancy closes: 25th November 2025