



Position: Operations Supervisor

Department: Operations

Location: Walvis Bay, Namibia

About Walvis Bay | WBCT – Walvis Bay Cargo Terminal (Pty) Ltd

Walvis Bay Cargo Terminal is a key logistics and freight-handling facility in Namibia's leading port town of Walvis Bay. Strategically located along the southwestern African coast, WBCT connects the SADC region to international markets via the Atlantic Ocean. We are committed to operational excellence, safety, and sustainability — driving regional trade from the heart of Namibia's port.

Walvis Bay Cargo Terminal is a subsidiary of Access World, who is a global commodity warehousing and logistics business. We specialize in handling, storage, and processing of commodities including non-ferrous and ferrous metals, ferroalloys, project cargo, oil & gas, and agricultural products. We are also an approved warehouse keeper for the London Metal Exchange, providing storage and logistics services to traders, producers, financiers, and consumers of base metals.

Purpose of the position

Reporting to the Operations Manager, is responsible for overseeing and optimizing daily operations across logistics, warehousing, production, and fleet management while integrating strong leadership, compliance, and occupational health and safety practices

Key responsibilities

- Participate in coordination between the Operations Managers, Warehouse Supervisors, Tracking Office, Stock and Export Departments, within the company, to ensure the requirements are always met.
- Overseeing of Warehouse operations.
- Ability to plan and implement warehouse health and safety, as well as security aspects.
- Ability to communicate effectively and build and maintain strong relationships within the Access World family.
- Ability to work under pressure and to consistently meet deadlines
- Ability to prioritize and organize workload with a sense of urgency
- Ability to keep clear and accurate records and generate high-quality reports
- Be a strong public speaker
- Monitoring the loading and offloading of Cotton and Cobalt cargo.
- Ensuring WMS receiving and dispatching procedures are always followed.
- 100% accuracy of work 100% of the time.
- Efficient, effective, and timeous standards of work.
- Always communicate professionally with all parties.
- Advise management immediately when agreed procedures cannot be conformed to.
- Intimate knowledge of and adherence to all Access Worlds related SOP's.
- The ability to work extended hours dependant on operational demands.
- The ability to fill roles within the warehouse operations.
- Adherence to Companies policies and procedures.
- Perform any other reasonable duties as required by Management.

Character Attributes

- Self-motivation to work in isolation as well as having the ability to work within a team environment.
- Good written and verbal communication skills.
- Attention to detail.

- Ability to communicate effectively, to build and maintain strong relationships within Access World.
- Ability to work under pressure and to consistently meet deadlines on a 24 / 7 basis.
- Ability to prioritise and organise workload with a sense of urgency.
- Problem-solving skills with the emphasis on pro-active anticipation of challenges with appropriate contingency responses.
- 5 Years proven work experience in relevant field (is an advantage)
- Ability to follow SOP's and procedures without deviation.
- Punctuality, Time, and Attendance.

Required Qualifications (Education, Training, Related Work Experience)

- Matric / Grade 12
- Supply Chain/Logistics qualification.

Application Procedure

If you meet the requirements for this role and are ready to contribute to the success of our company, please apply through our recruitment portal at www.jobopportunities.net. Ensure your application includes a detailed cover letter, a comprehensive CV, and any relevant certifications.

Closing date: 23 November 2025