



Career opportunity

NAMDIA markets and sells ethically sourced Namibian diamonds for the benefit of Namibia and her people. After nine years of existence and with this goal in mind, the company begins a new era of business refinement and expansion.
We are presently seeking:

Position	Key Accounts Manager (Diamond Value Chain) (Permanent)
Grade	D3
Duty Station	Windhoek
Primary Purpose	Develop & manage a customer relationship management system that captures both diamonds profiling through to client buying profile, as well as detailing the sales trail, qualitative aspects of clients, other relevant details that allow for effective sales and services preparations, strategizing and engagement. To effectively manage the processes of diamond batch allotment selection, sorting, valuation, and profiling in alignment with client profiles and requirements, optimizing the value chain in the process.
Minimum Qualifications and Experience	<ul style="list-style-type: none">- Honours Degree in Commerce, Business Management or related fields- Diamond industry certifications- NQF Level 8- 10 years of Work Experience in this area of expertise of which at least 2 years heading up a support department.
Special Requirements/Licenses	<ul style="list-style-type: none">- Driver’s License Code B
Key Responsibilities	<ul style="list-style-type: none">- Target Market/ Client Definition, Implementation and Tracking Effectiveness- Client Model Engagement Effectiveness- Diamond Valuing & Sorting Effectiveness- Sales Strategies & Implementation Effectiveness- NAMDIA Diamonds Profile Alignment Effectiveness with Clients Preferences- Ongoing NAMDIA Diamonds Value & Opportunity Analyses- Clients Services Effectiveness- Projects & Innovations
Competencies/Skills	<ul style="list-style-type: none">- Good communication and interpersonal abilities- Planning and Organisation- Time Management- Negotiation skills

- The deadline for applications is **30 January 2026 at 17h00 local time.**
- Non-Namibian qualifications must be accompanied by a Namibia Qualifications Authority evaluation.
- Submissions must be made electronically and submitted via email to: **recruitment@namdia.na**

No hand-delivered applications will be accepted.
Only shortlisted candidates will be contacted and will be required to undergo a robust selection process.