



APPLICATION FOR EMPLOYMENT

NEW ERA PUBLICATION CORPORATION

Surname						
First Names						
Title (e.g. Mr, Dr)						
Residential Address						
			Postal Code			
Phone No. - Home - Work - Cell						
Email Address						
Postal Address						
			Postal Code			
Identity Number						
Passport Number						
Tax Number						
Are you registered as a taxpayer	Yes		Are you currently employed	Yes		
	No			No		
Marital Status	Single		Married			
NEXT OF KIN						
1. Full names						
Relation to you (e.g wife)						
Contact Number						
2. Full names						
Relation to you (e.g wife)						
Contact Number						
Employment Equity	Sex	Male		Female		
Mark relevant with X	Disability	Yes		Marginalised	Yes (Attach proof)	
		No			No	
Nature Of Disability:						
DUTY TO DISCLOSE (please read carefully)			Yes	No		
Have you ever been dismissed from employment						
Have you ever been found guilty of any misconduct or do you have any criminal convictions						

Position Applied For		
Location Of Position		

Highest Grade Passed		
Year Obtained		
Name Of School / Institution		

TERTIARY QUALIFICATIONS		
Qualification e.g. Degree	Institution	Year

LATEST EMPLOYMENT RECORD		
Company Name		
Position Held		
Period Employed		
Final Salary (gross)		
Reason For Leaving		
May we contact them?	Yes	No
Supervisor Name		
Phone Number		

PREVIOUS EMPLOYMENT RECORD		
1. Company Name		
Position Held		
Period Employed		
Reason for leaving		
Supervisor Name		
Phone Number		
2. Company Name		
Position Held		
Period Employed		
Reason for leaving		



Are there any pending or unresolved investigation against you at your current employer or at any previous employer?	
Is there anything else that you would like to disclose regarding your past conduct and behaviour at the workplace? If yes, kindly explain on the additional notes below	
Do you have anything to disclose regarding your health condition which you think the employer should know? If yes, kindly explain on the additional notes below	

Supervisor Name	
Phone Number	

I certify that all information given by me is to the best of my knowledge true and correct. I understand that any false statements could result in the termination of my contract. I hereby authorise New Era Publication Corporation to carry out a credit reference and criminal record check if it is a requirement for the position and contact the previous employers and references, I have indicated on this form.

I authorise the Corporation to further process the personal information provided herein should it proceed to employ me.

Signature of Applicant _____ **Date** _____

Additional Notes if any

Date _____

For Office Use. Was a reference check done? Yes No
Applicant: Successful Unsuccessful