



VACANCY

Accountant

Location: Windhoek

Company Introduction:

Our client, a well-established company operating in a fast-moving commercial and manufacturing environment, is seeking a suitably qualified and experienced **Accountant** to join their finance team. This role offers an excellent opportunity for a detail-oriented and analytical professional to contribute to sound financial management, compliance, and operational efficiency within a dynamic organisation.

Role Purpose:

The Accountant will be responsible for maintaining accurate financial records, preparing management accounts, ensuring statutory compliance, and supporting budgeting and audit processes. The role requires strong accounting knowledge, hands-on experience, and the ability to work collaboratively within a finance team while meeting strict deadlines.

Key Responsibilities:

- Oversee daily financial operations and prepare monthly management accounts.
 - Maintain accurate accounting records and general ledger reconciliations.
 - Complete monthly tax returns and ensure compliance with statutory requirements.
 - Manage and oversee accounts receivable and accounts payable functions.
 - Maintain accurate stock accounting records.
 - Assist with the preparation of budgets and financial forecasts.
 - Support internal and external audit processes.
 - Supervise, guide, and assist members of the accounting team.
 - Ensure compliance with financial regulations and internal company policies.
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Core Competencies:

- Strong financial interpretation and analytical skills.
 - High attention to detail and accuracy.
 - Ability to work effectively within a team environment.
 - Strong problem-solving ability.
 - Excellent time management and organisational skills.
 - Ability to work under pressure and meet tight deadlines consistently.
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Minimum Requirements:

- Accounting Degree or equivalent qualification.
 - Minimum of **3 years' relevant experience** in an accounting role.
 - Sound knowledge and practical experience with **Sage Evolution**.
 - Experience in **FMCG and factory/manufacturing accounting** will be highly advantageous.
 - Strong understanding of tax compliance and monthly statutory submissions.
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Location:

Windhoek

Application Procedure:

If you meet the requirements for this role and are ready to contribute to a professional and results-driven finance environment, please apply through our recruitment portal at www.jobopportunities.net. Applications must include a comprehensive CV and relevant supporting documentation.

Closing Date:

6 February 2026 @ 07:00 PM

Equal Opportunity Employer Statement:

Our client is an equal opportunity employer and encourages applications from all suitably qualified individuals.

