



VACANCY

Accountant

Location: Windhoek

Company Introduction:

Our client, a well-established company operating in a fast-moving commercial and manufacturing environment, is seeking a suitably qualified and experienced **Accountant** to join their finance team. This role offers an excellent opportunity for a detail-oriented and analytical professional to contribute to sound financial management, compliance, and operational efficiency within a dynamic organisation.

Role Purpose:

The Accountant will be responsible for maintaining accurate financial records, preparing management accounts, ensuring statutory compliance, and supporting budgeting and audit processes. The role requires strong accounting knowledge, hands-on experience, and the ability to work collaboratively within a finance team while meeting strict deadlines.

Key Responsibilities:

- Oversee daily financial operations and prepare monthly management accounts.
- Maintain accurate accounting records and general ledger reconciliations.
- Complete monthly tax returns and ensure compliance with statutory requirements.
- Manage and oversee accounts receivable and accounts payable functions.
- Maintain accurate stock accounting records.
- Assist with the preparation of budgets and financial forecasts.
- Support internal and external audit processes.
- Supervise, guide, and assist members of the accounting team.
- Ensure compliance with financial regulations and internal company policies.

Core Competencies:

- Strong financial interpretation and analytical skills.
- High attention to detail and accuracy.
- Ability to work effectively within a team environment.
- Strong problem-solving ability.
- Excellent time management and organisational skills.
- Ability to work under pressure and meet tight deadlines consistently.

Minimum Requirements:

- Accounting Degree or equivalent qualification.
- Minimum of **3 years' relevant experience** in an accounting role.
- Sound knowledge and practical experience with **Sage Evolution**.
- Experience in **FMCG and factory/manufacturing accounting** will be highly advantageous.
- Strong understanding of tax compliance and monthly statutory submissions.

Location:

Windhoek

Application Procedure:

If you meet the requirements for this role and are ready to contribute to a professional and results-driven finance environment, please apply through our recruitment portal at www.jobportunities.net. Applications must include a comprehensive CV and relevant supporting documentation.

Closing Date:

6 February 2026 @ 07:00 PM

Equal Opportunity Employer Statement:

Our client is an equal opportunity employer and encourages applications from all suitably qualified individuals.

