

VACANCY



The positive growth at MTC, Namibia's leading telecommunications company, now warrants appointment in the following vacancy:

MANAGER: LEGAL SERVICES D4

The incumbent will report to the: **Chief Legal, Compliance & Risk Officer**

Job Competencies Include:

The role is responsible for the management and oversight of the legal aspects of the business by safeguarding its reputation and ensuring compliance with the laws and regulations, as well as to provide legal advice to management.

- Establish legal management framework which includes the legal management strategy and structure processes
- Scanning the environment and adequately advise and provide input as required into key legislation affecting MTC as well as spearheading change programmes as may be required
- Ensure the necessary processes are in place to ensure that MTC responds to legal actions instituted against it, in a manner which minimises the risks to MTC and also ensure that MTC is adequately represented and prepared for all types of legal action or threat of legal action
- Manage the litigation processes in a manner which ensure that the returns to MTC are maximised from both a quantitative and qualitative perspective
- Ensure that all contracts that MTC enters into comply with exceptional drafting standards and minimise legal risk to MTC
- Oversee regular and comprehensive evaluation of MTC's operational environment as well as the context in which MTC operates
- Develop and enhance the appropriate frameworks to deal with alternative dispute resolution as well as actively promoting this to avoid litigation where possible
- Regularly communicate all relevant information regarding MTC's business and accompanying developments to all subordinates to ensure that all staff members in the section always remain updated.

Qualifications and Personal Competencies:

- Honours degree in law (4 years)
- Admission as a legal practitioner
- Experience practising as a legal practitioner (6 years)
- Experience working in a corporate legal environment (5-8 years)
- Experience managing a legal team (3 years)
- Total work experience of a minimum of 10 years
- In depth legal knowledge of Namibian laws and regulations
- Excellent judgment and ability to anticipate legal issues or risks
- Ability to understand laws and regulations, administrative directives, legal opinions and similar materials
- Basic understanding of telecommunications and related technology
- Must have a valid driver's licence
- Must be a Namibian citizen or have permanent residency

Application closing date: Monday, 02 February 2026.

Submissions should contain a comprehensive CV, supported by a motivation (cover) letter, and Qualifications and should be addressed as follows:

Apply via the recruitment site: https://jobopportunities.net/jobs_search.aspx

No Hand delivered applications will be accepted.

NB: Only short-listed candidates will be contacted, and no CVs or documents will be returned.

* Previously disadvantaged people are encouraged to apply. MTC is an equal opportunities employer and offers a competitive remuneration package to the successful candidate.



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mtc.com.na