



C. Steinweg Bridge

Namibia

VACANCY: OPERATIONS MANAGER

Walvis Bay, Namibia

Company: C. Steinweg Bridge Logistics Namibia (Pty) Ltd

Contract Type: Full-time, Permanent

Closing Date: 15 March 2026 @ 19:00PM

Role Purpose

The Operations Manager will be responsible for managing and overseeing all warehouse and yard operations to ensure the safe, efficient, and compliant handling, storage, and dispatch of cargo. The role focuses on maintaining operational excellence, ensuring compliance with statutory and company requirements, managing operational staff, controlling costs, and maintaining strong client relationships while supporting continuous improvement and business growth.

Key Responsibilities

1. Operational Management & Cargo Control

- Manage and oversee daily warehouse and yard operations.
 - Ensure cargo is received, handled, stored, and dispatched according to client and company requirements.
 - Monitor cargo handling to prevent damage, losses, and discrepancies.
 - Ensure accurate documentation, reconciliation, and cargo tracking.
 - Maintain proper stacking, labelling, and storage practices.
 - Ensure operational efficiency and service delivery standards are maintained.
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2. Safety, Health, Environment, Risk and Quality (SHERQ)

- Ensure compliance with all SHERQ policies, procedures, and legal requirements.
- Promote and enforce a strong safety culture.
- Ensure PPE compliance and safe working practices.

- Conduct operational inspections and submit reports.
 - Investigate incidents and implement corrective actions.
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3. Staff Management & Leadership

- Supervise and manage operational staff.
 - Ensure proper staffing levels to meet operational demands.
 - Manage employee performance and address disciplinary matters.
 - Provide leadership, training, coaching, and development.
 - Ensure compliance with company policies and procedures.
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4. Client Relations & Customer Service

- Maintain strong client and stakeholder relationships.
 - Ensure customer service standards and deadlines are met.
 - Address client queries and resolve operational issues.
 - Support business growth and operational improvements.
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5. Cost Control & Resource Management

- Manage operational costs in line with budgets.
 - Ensure efficient utilisation of labour and equipment.
 - Monitor operational productivity and efficiency.
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6. Compliance & Customs Control

- Ensure compliance with customs, bonded warehouse, and statutory requirements.
 - Maintain accurate stock records and cargo registers.
 - Ensure compliance with customs documentation and procedures.
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7. Administration & Operational Reporting

- Maintain operational records and reports.
- Ensure compliance with company administrative requirements.

- Provide operational feedback and reporting to management.
 - Perform any other duties as required by management.
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Minimum Requirements

- Bachelor's Degree or Diploma in Logistics, Supply Chain Management, or related field.
 - Minimum **5 years' experience in logistics operations management.**
 - Minimum **3 years' experience handling specialised cargo** (Metals, Minerals, Agriculture, Tobacco, or General Cargo).
 - Minimum **2 years' administrative experience.**
 - Strong knowledge of warehouse and cargo handling operations.
 - Candidates must be Namibian citizens.
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Added Advantage

Candidates with the following will have a strong advantage:

- Experience working in bonded warehouse environments.
 - Knowledge of customs and port operations.
 - Experience with warehouse and stock management systems.
 - Experience managing large operational teams.
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Skills & Competencies

Technical Skills

- Strong logistics and warehouse management knowledge.
 - Proficiency in Microsoft Office.
 - Knowledge of stock control systems.
 - Understanding of customs and cargo documentation.
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Behavioral Competencies

- Strong leadership and management ability.
- Excellent communication and interpersonal skills.

- Strong organisational and planning ability.
 - Ability to work under pressure and meet deadlines.
 - Problem-solving and decision-making skills.
 - High level of responsibility and accountability.
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Remuneration

A competitive remuneration package will be offered in line with the candidate's qualifications, skills, and experience.

How to Apply

If you meet the above requirements, please submit:

- Detailed CV
- Certified copies of qualifications
- Cover letter

Applications must be submitted via:

www.jobopportunities.net

Only shortlisted candidates will be contacted.

C. Steinweg Bridge Logistics Namibia (Pty) Ltd is an equal opportunity employer and encourages applications from suitably qualified Namibian candidates.