



Internal & External Vacancy (Tools Store attendant)

Uis Tin Mining Company Pty Ltd an equal opportunity employer, situated in the Erongo region, hereby invites competent & suitably qualified candidates to apply for the position of **Tools Store attendant**. This position reports to the Maintenance Workshop Supervisor.

Key Responsibilities:

- Perform inspections in accordance with Mine Health and Safety Act regulations.
- Ensure compliance to the Mine Health and Safety Act (Section 29 of 1996), mine's Code of Practice.
- Follow safety procedures and protocols to maintain a safe working environment.
- Receive incoming materials, tools, and spare parts.
- Verify quantities and quality against delivery notes and purchase orders.
- Report damaged, missing, or incorrect items.
- Ensure proper documentation of all received goods.
- Adhere to safety standards and procedures within the store environment.
- Ensure safe handling and storage of hazardous materials.
- Use appropriate PPE at all times.

Key Requirements:

- Grade 10 certificate (or equivalent).
- Minimum 2–3 years' experience in a stores or warehouse environment.
- Familiarity with spare parts and tools (mechanical/electrical is an advantage).
- Knowledge of stock control principles.
- A valid police clearance certificate, not older than 6 months.

To apply for this vacancy please visit www.jobopportunities.net, Uis residents and people from previously disadvantaged designated groups are encouraged to apply. Applications for the above **positions will only be accepted via the recruitment portal, www.jobopportunities.net**. Your application should be accompanied by a cover letter, detailed CV, and certified copies of relevant qualifications.

Only shortlisted candidates will be contacted and no CVs or attached documents will be returned. Please consider your application unsuccessful if you are not contacted within 2 weeks of the closing date.

Closing date for applications: 13 May 2026