

Vacancy at N/a'an ku sê Wildlife Experience – N/a'an ku sê Foundation

An exciting and challenging opportunity is available for a **Head of Fundraising** to join our team.

Location: N/a'an ku sê HQ, No. 2 Chapman Street, Windhoek

Closing date: 16 September 2026

POSITION OVERVIEW

The Head of Fundraising is responsible for developing and executing N/a'an ku sê's fundraising strategy to drive sustainable revenue growth across grants, donors, and campaigns. The role leads the fundraising team in securing, managing, and growing donor partnerships while ensuring full compliance and high-quality reporting. Through effective impact communication and strategic alignment, the Head of Fundraising strengthens donor trust and maximises long-term funding opportunities for the foundation.

KEY RESPONSIBILITIES

1. Fundraising Strategy & Campaign Development

- Develop and lead N/a'an ku sê's annual fundraising strategy, revenue targets, and pipeline of funding opportunities
- Design, execute, and optimise major fundraising campaigns across grants, donors, and partnerships
- Identify and actively pursue new funding opportunities on an ongoing basis

2. Donor Acquisition & Partner Relationship Management

- Prospect and acquire new qualified donors, including corporate, high-net-worth, and institutional donors
- Build, manage, and retain strategic partner and donor relationships
- Engage, steward, and upscale donor relationships to maximise long-term value and retention

3. Grant Management

- Identify, apply for, and submit grant applications in line with organisational funding needs
- Track and administer grant compliance, ensuring all donor and grant conditions are met
- Maintain accurate, up-to-date grant reporting and ensure full funder accountability

4. Fundraising Team Leadership & Management

- Manage the performance, development, and accountability of the fundraising team
- Plan and coordinate team activities, ensuring clear task allocation and delivery of outputs

- Build team capacity through structured training, coaching, and skills development
- Represent fundraising performance and planning at operational and strategic leadership meetings

5. Reporting & Impact Communication

- Oversee the collection, analysis, and validation of impact data
- Ensure timely, accurate donor reporting that meets funder requirements
- Communicate organisational impact through compelling storytelling and donor-facing content
- Provide impact content to marketing and brand teams to support wider campaign efforts

QUALIFICATIONS AND REQUIREMENTS

- A relevant tertiary qualification in Fundraising, Marketing, Business, Non-Profit Management, or a related field
- A minimum of 5–7 years' experience in fundraising, donor relations, or grant management, with at least 2 years in a leadership role
- Proven track record of securing donor funding, grants, and/or corporate partnerships
- Experience managing a team and reporting to senior leadership or an executive committee
- Experience within the non-profit, conservation, humanitarian or wildlife sector is an advantage
- A valid Namibian driver's licence
- Namibian citizens and permanent residents will be given preference

SKILLS AND COMPETENCIES

- Strong strategic planning and revenue-target-setting ability
- Excellent relationship-building and stakeholder management skills
- Strong grant-writing and proposal-development skills
- High-level written and verbal communication, including donor storytelling
- Strong leadership and people-management ability
- Analytical mindset with attention to detail, particularly for reporting and compliance
- Ability to manage multiple deadlines and priorities across several funding streams
- Proficiency in Microsoft Office (particularly Teams and Excel) and donor/CRM management systems
- High level of integrity and accountability, given the fiduciary nature of donor funds

WHAT WE OFFER

- Competitive salary package aligned with qualifications and experience
- Opportunity to represent diverse, purpose driven brands making a real difference
- Access to the N/a'an ku sê Medical Aid Group (employee contribution)
- Dynamic work environment supporting conservation and community development
- Professional growth opportunities across multiple business sectors

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N/a'an ku sê Foundation | N/a'an ku sê Lifeline Clinic | N/a'an ku sê Schools | N/a'an ku sê Veterinary Clinic | Shiloh Wildlife Sanctuary
Chapel | Coastal Conservation Project | Zannier Reserve by N/a'an ku sê | Harnas Wildlife Foundation | N/a'an ku sê APU & K9 Units
Rapid Response Unit | N/a'an ku sê Research | Jolie-Pitt Foundation | Lianshulu | Susuwe | Neuras | Kanaan | TimBila | Lianshulu | Susuwe

Change Makers for Sustainable Good In Africa

Directors: Dr. Rudie van Vuuren / Marlice van Vuuren / Jan Verburg

APPLICATION PROCESS

Applications must be submitted via our online portal.

<https://forms.cloud.microsoft/r/kybVJ3eHu1>



N/a'an ku sê is eco-friendly and paperless: Hand-delivered CVs will not be accepted

Only short-listed candidates will be con