



Internal Vacancy (Concentrate Dispatcher)

This position will be based at the mine site, processing department and will report directly to the Section Lead.

Key Responsibilities:

- Responsible for operating production circuits as per set criteria and requirements.
- Ensure the concentrate produced is binned as per standard operating procedure.
- Report upset conditions in the processing plant to the Process Engineer.
- Supervises the concentrate drying process (Sun Dried).
- Ensure housekeeping in the concentrate store.
- Adhere to Standard Operating Procedures which are in line company policies and procedures.
- Operate section as per set operating criteria and monitor equipment performance.
- Ensure all non - conformances are reported and conduct root cause analysis of problems in the concentrate store.
- Collect samples in line with the Sampling Methodology as per process plant requirements.
- Assist the process engineer and section lead with ad hoc administrative duties.
- Record and investigate deviations of process performance from set production targets.
- Logs the concentrate produced statistics on the Database.
- Quality Control of Concentrate Produced and Dispatched from site.
- Ensure accuracy and reprocessing of content prior binning.
- Supervision of concentrate store cleaners.
- Maintenance of concentrate store equipment
- Cleaning of spillages in the concentrate store as per Safe Works Procedures
- Replacement of substandard equipment.
- Conduct routine inspections and maintenance.
- Supervise and guide concentrate store attendant.

Key Requirements:

- Grade 11 certificate with at least 25 points, with mathematics OR relevant tertiary qualification.
- Leadership skills.
Creative thinking skills.
- Good communication skills.
- Stress tolerant - Dealing calmly and effectively with high-stress situations.

- Thorough understanding of all Microsoft packages (word, excel, outlook, PowerPoint and etc)
- Willing to work overtime and weekend.
- A valid police clearance certificate, not older than 6 months.

Internal candidates from previously disadvantaged designated groups are encouraged to apply. A cover letter accompanied by a detailed CV, certified copies of relevant qualifications should be forwarded to the following email address: HR.Uis@andradamining.com or hand delivery into the application box at HR office Mine site/Town office. Please indicate the position you are applying for, on the email subject line.

Only shortlisted candidates will be contacted and no CVs or attached documents will be returned. Please consider your application unsuccessful if you are not contacted within 2 weeks of the closing date.

Closing date: 06 October 2026, 17:00PM