



OSHANA REGIONAL COUNCIL



Private Bag 5543
OSHAKATI
NAMIBIA

Tel: +264 65 2288200
enquiries@oshanarc.gov.na

VACANCIES

The following vacancies currently exist on the establishment of the Regional Council. Candidacy is limited to **Namibian Nationals** only. Applications (on form 156043) must be addressed to the **Chief Regional Officer, Oshana Regional Council, Leo Shoopala Street, Oshakati or Private Bag 5543, Oshakati.**

Applications must be accompanied by **comprehensive curriculum vitae** and **certified** copies of **Birth Certificate, ID** and **copies of Educational Qualifications**. **NB: Candidates with foreign obtained qualification (s) are encouraged to attach copy of evaluation of their qualifications from NQA.** **Women and Persons with disabilities** are encouraged to apply.

Post Designation : 1 × Accountant, Grade 8
Directorate : Finance and Administration
Division : Finance
Salary Scale : N\$ 250 767 – 299 691
Housing Allowance: N\$ 17424 Pa
Transport Allowance: N\$ 10 512 Pa
Duty Station : Oshakati

Minimum Requirements: An appropriate National Diploma at NQF Level 6, majoring in Accounting.

Supplementary Requirements: Preference will be given to Candidates with Degrees in Accounting or Finance and who are computer literate.

Main Duties:

- Assist in the collection of revenue and execution of all payments.
- Ensure adherence to financial procedures and processes.
- Compile information for VAT Returns.
- Prepare monthly salaries.
- Responsible for all bank deposits.
- Safe-keeping of cheque books and face-value forms.
- Responsible to check all payment vouchers.



All official correspondence must be addressed to the Chief Regional Officer



Post Designation : 1 × Community Liaison Officer, Grade 9
Directorate : Development Planning, Monitoring and Evaluation
Division : Rural Services
Salary Scale : N\$ 204 977 – 245 851
Housing Allowance: N\$ 13 944 Pa
Transport Allowance: N\$ 10 512 Pa
Duty Station : Oshakati

Minimum Requirements: An appropriate National Diploma at NQF Level 6.

Supplementary Requirements: Candidates should have relevant experience in **rural and/or community development** and possess a qualification in **Community Development, Adult Education and Community Development, Regional and Rural Development, Agricultural Management, Project Management**, or a related field.

Candidates must also be **computer literate** and possess a **valid driver's licence held for at least one (1) year**.

Main Duties:

- Conduct monitoring and evaluation of rural development projects.
- Provide technical support to rural Small and Medium Enterprises to stimulate rural development.
- Mobilize resources for rural development programs.
- Facilitate the procurement of goods and services.



Post Designation : 1 × Labourer, Grade 15
Directorate : Finance and Administration
Division : Administration
Sub-division : Constituency Support Uuvudhiya
Salary Scale : N\$ 52 450 – 63 651
Housing Allowance: N\$ 10 452 Pa
Transport Allowance: N\$ 10 512 Pa
Duty Station : Uuvudhiya Constituency

Minimum Requirements: None.

Supplementary Requirements: able to read and write

Main Duties:

- Clean the yard and offices.
- Move, load and offload stock material/furniture.
- Pruning of trees and upkeep of the gardens.
- Assist with emergency relief activities.

Enquiries: Ms Fiina Akawa 065 – 2288257 or Liina Uusiku 065 – 2288207

CLOSING DATE: 06 November 2026

Approved/Not approved

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TEOPOLINA NL HAMUTUMUA
CHIEF REGIONAL OFFICER

