



**Internal & External Vacancy
(Assistant Plant Supervisor)**

Uis Tin Mining Company Pty Ltd an equal opportunity employer, situated in the Erongo region, hereby invites competent & suitably qualified candidates to apply for the position of an Assistant Plant Supervisor. This position reports to the Plant Supervisor.

Key Responsibilities:

- Monitor & assist with the management of all process plant operation activities including operating costs, consumables, production, and personnel.
- Responsible for the management of the shift, in the absence of the Shift Supervisor or as instructed by management.
- Meet or exceed processing production and quality targets as per KPI's.
- Ensure accurate recording and reporting of all plant downtime events and their corrective actions to ensure improved plant operating run times.
- Reduce variation within the production circuits through innovation and problem solving to allow continuous improvements.
- Assist with the supervision and enforcement of the usage of Standard Operating Procedures which are in line with the QAQC standards.
- Assist with the management of subordinates in accordance with company policies and requirements.
- Ensure the Calibration and Maintenance of Processing Plant Equipment
- Organize workflow by assigning responsibilities and preparing schedules.
- Ensure the safe use of equipment and schedule regular maintenance.
- Check production output according to specifications and targets.
- Identify issues affecting efficiency and suggest improvements – troubleshooting.
- Train new employees on how to safely use machinery and follow standard operating procedures.
- Reporting of safety hazards, incidents, substandard conditions and enforce strict safety guidelines and company standards.
- Maintain good housekeeping practices to provide a safe working environment.
- Adhere to company procedures, policies, and health/safety guidelines.
- Conduct incident management and risk management.
- Performance reviews of employees.

Key Requirements

- Grade 12 certificate.
- A minimum of 2 years' experience in the processing plant environment.
- Report writing and problem-solving skills are required.
- Thorough understanding of the process control philosophy.
- Computer literate.
- Fluent in English.
- Valid BE driver's licence will be advantage.
- A valid police clearance certificate, not older than 6 months.

To apply for this vacancy please visit www.jobopportunities.net, Uis residents and people from previously disadvantaged designated groups are encouraged to apply. Applications for the **above positions will**

only be accepted via the recruitment portal, www.jobopportunities.net. Your application should be accompanied by a cover letter, detailed CV, and certified copies of relevant qualifications.

Only shortlisted candidates will be contacted and no CVs or attached documents will be returned. Please consider your application unsuccessful if you are not contacted within 2 weeks of the closing date.

Closing date: 30 October 2026