NAMIBIA TRAINING AUTHORITY

VOCATIONAL EDUCATION TRAINING (VET) TRAINER: HOSPITALITY AND TOURISM (FOOD &BEVERAGE, COMMERCIAL COOKERT, RESTAURANT SERVICES, FRONT OFFICER, HOUSE KEEPING & GERMAN LANGUANGE) POSITIONS (GRADE C4) X2

Duty Station: Nkurenkuru VTC (NKVTC)

Report to: Head of Training

Purpose: To train the trainees in Food & Beverages, commercial cookery, Restaurant services, Front Office, House Keeping & German Language through the methodologies of effective teaching in the respective subject matter to transfer knowledge and skills to the trainees.

Key Performance Areas

- Teach trainees in the principles, techniques and processes of training (CBET)
- Prepare and present training material to trainees
- Design assessment tools and administer internal assessment
- Maintain accurate and complete trainee records as required
- Responsible for classroom and workshop management; and
- Communicate effectively with all relevant parties (trainees, management, team members and industries) in all required formats.

Qualifications and Experience

- A National Diploma in Hospitality and Tourism Industry (NQF Level 6)
- A minimum German language proficiency of Level B1
- Completed relevant apprenticeship plus National Vocational Instructor Certificate or related qualification from recognised institution (NQF Level 6).
- Minimum three (3) years relevant experience in the trade with at least one (1) year teaching experience will be an advantage
- Driver's Licence is an added advantage

Other Competencies

- Knowledge of respective subject matter
- Knowledge of training principles and methodologies
- Experience in developing respective course materials
- Experience in workshop management and the maintenance of equipment
- Excellent English communication and presentation skills
- Knowledge of Word, Excel, Power point and general methods of data presentation
- Good Organisational and Record Management skills

- Experience in innkeeper system and electronic learning (Moodle)

Closing Date: 16 November 2026

Applications should be couriered and hand-delivered at Nkurenkuru Vocational Training Centre, ERF No. 2109, Ext 6, P.O.Box 6259, Nkurenkuru OR NTA Village, Rand Street, Khomasdal (former Rössing Foundation). P. O. Box 70407 Khomasdal. Tel +264 61 2078 550.

The NTA is an Equal Opportunity Employer and candidates from designated groups are encouraged to apply. Please note that reference checks and competency assessment tests will be conducted and qualifications will be verified. Only shortlisted candidates will be contacted. Only certified documents will be accepted. **All applicants with foreign qualifications must submit their application(s) by attaching their Namibia Qualifications Authority (NQA) evaluation results/records.**

The NTA reserves the right not to make any appointment in this position.