Job Description

Job Title: Tyre Serviceman
Location: Rosh Pinah

The Person

The person must be able to work under supervision, appreciate their role in delivering customer service, possess common sense and initiative, demonstrate a willingness to learn and develop their tyre fitting skills and knowledge.

Qualifications & Experience

Essential:

- A valid and appropriate light vehicle driver's license (Namibia Code B or BE).
- Grade 12 National Certificate

Preferred:

- Two years OTR Tyre Fitting Experience

Reports to

Site Supervisor

Duties

The following is a general list of tasks that a Tyre Serviceman is required to perform. The Company may add to or vary these duties from time to time provided the variation is reasonable having regard to the Employee's skills, competence and training.

- Comply with Quality Tyres Namibia and Bridgestone's policies procedures and instructions,
- Comply with client policies, procedures and instructions.
- Accurately record tyre change or other information and file or forward the information as required,
- Perform equipment checks and calibrations according to procedures,
- Fit and remove wheels from any type of vehicle according to procedures,
- Mount and strip any type of tyre and rim assembly according to procedures,
- Perform repairs to tyres and tubes according to procedures,
- Operate forklifts and tyre handlers according to procedures.
- Clean, paint and crack test rim components,
- Perform Inspections and determine the suitability of wheel components to remain in service,
- Maintain tyre operating pressures in accordance with site specifications,
- Maintain a high quality of service to the client,
- Present himself in a condition fit to perform his duties,
- Complete any other duties allocated.

Safety

- Comply with site "lock out" / "tag out" procedures,
- Report hazards, unsafe work conditions and equipment,
- Immediately report incidents and injuries to the supervisor,
- Comply with applicable instructions as per on-site Safety Plan,

- Use and maintain Personal Protective Equipment according to procedures,
- Perform vehicle pre-start checks according to procedures.
- Operate and maintain tools and equipment according to procedures,
- Contribute to meetings and inspections in order to improve safety in the workplace,
- Perform Risk Assessments and take control actions to reduce the risk of Injury or damage to equipment,
- Perform Planned Task Observations and report deviations and ensure corrective actions are performed.
- Comply with site emergency evacuation procedures,
- Comply with all safe work procedures and documents on completion.

Indication of Achievement

- Ensuring all work procedures are carried out in accordance with safety standards and safety practices,
- Demonstrate an awareness of customer care,
- Demonstrate knowledge of use and care of PPE,
- Achieve all fundamental unit standards
- Achieve all core unit standards
- Achieve elected training course
    - Level 2 - Tyre Fitting and Removal
- Complete additional in-house training as required,
- Complete additional external training as required,
- Complete compulsory and additional site-specific training.
- Red / Pit Permit
- Tyre Handler license
- Forklift license

How to Apply

If you meet the above requirements and would like to be considered for this opportunity, please submit:

- A detailed CV
- Copies of relevant qualifications and certificates
- A cover letter

Applications must be submitted via our recruitment portal at www.jobportunities.net.
Only shortlisted candidates will be contacted.

Closing Date
30 November 2026 @ 7:00 PM