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INTERNAL / EXTERNAL VACANCY

TransNamib Holdings Limited (TNHL) is Namibia's national rail operator, responsible for managing and operating the country's rail network. The organization provides freight and passenger rail services, playing a vital role in supporting Namibia's transport infrastructure, economic development, and regional connectivity.

Position: MANAGER: CORPORATE COMMUNICATIONS
Centre: Windhoek
Paterson Grading Level: D2
Department: Commercial and Marketing

PURPOSE OF THE JOB

To manage the Corporate Communications Services Section by developing, implementing and driving effective internal and external communication strategies to enhance employee awareness, promote productivity, and maintain the Company's positive image and reputation.

QUALIFICATIONS, EXPERIENCE AND SKILLS

- Bachelor's degree (NQF Level 7) in Communications, Public Relations, Marketing, or a related field.
- A minimum of five (5) years' relevant working experience in a corporate communications environment, including experience in managing in-house publications at management level.
- Registration with PRISA will be an added advantage.
- Valid Certificate of Conduct, not older than six (6) months. A record will not automatically disqualify candidates.
- Broad knowledge of corporate communications, publications, management principles, and business strategy.
- Excellent communication, interpersonal, analytical, planning, organisational, media relations, publication, problem-solving, influencing, and budget management skills.
- Self-motivated, goal-oriented, innovative, creative, and effective in time management.

KEY PERFORMANCE AREAS

- Resource Management.
- Promotion of Corporate Image.
- Internal Communications.
- External Communications.
- Publications and Communication.
- Administrative Duties.

APPLICATION PROCEDURES:

All applications meeting the minimum requirements must be accompanied by a non-returnable detailed curriculum vitae, certified copies of qualifications and identification documents (ID). Applications should clearly indicate the position being applied for and should be sent as one PDF attachment. Applications not adhering to these rules will not be considered.

Please forward applications to the email:
TNHL.recruitment@transnamib.com.na

Enquiries: Manager: HR Services **Tel:** 0819582028

NOTE:

- Only short-listed candidates will be contacted.
- Applicants in "Designated Groups" especially women and people with disabilities are encouraged to apply.
- Applicants, who are not contacted within three weeks after the closing date, should consider their application unsuccessful.

CLOSING DATE: Monday, 09 November 2026 • 16H30