Internal & External Vacancy

Fixed Term Contract: 12 Months

(Medic & Safety Officer x2)

Uis Tin Mining Company (Pty) Ltd, an equal opportunity employer situated in the Erongo Region, hereby invites competent and suitably qualified candidates to apply for the position of **Medic and Safety Officer**. The successful candidate will report directly to the Project Manager.

Principal responsibility of the role:

The Medic and Safety Officer is responsible for providing emergency medical services, occupational health support, and health, safety, and risk management services to the Exploration Team. The incumbent will work closely with employees, contractors, and management to ensure compliance with company standards and statutory requirements relating to health, safety, and emergency response.

Key Responsibilities:

Medical Responsibilities

- Perform random alcohol and drug screening for all visitors and personnel on site.
- Maintain accurate and up to date medical records, treatment registers, and incident reports.
- Monitor and manage stock levels of first aid kits, medical consumables, and emergency response supplies to ensure adequate availability at all times.
- Conduct routine inspections of medical and emergency response equipment to verify functionality and compliance with site requirements.
- Respond to medical emergencies and workplace incidents.
- Assess, stabilize, and treat injured or ill employees within the scope of practice.
- Administer Intermediate Life Support (ILS) interventions where applicable.
- Perform CPR and emergency life-saving procedures.
- Liaise with external medical providers and emergency services.

Safety Responsibilities

- Ensure that HSE Inductions for new and existing workers are maintained.
- Participate in risk assessments and hazard identification processes.
- Review risk assessments, PTO's and SOP's for accurateness and completeness.
- Conduct workplace inspections and ensure compliance with health and safety regulations.
- Investigate accidents, injuries, near misses, and incidents.
- Facilitate safety inductions, toolbox talks, and awareness campaigns.
- Participate in HSE meetings, audits, and inspections.
- Ensure inspections, incidents, accidents, and audits are accurately recorded and tracked.
- Liaise with contractors and stakeholders regarding health and safety requirements.

Key Requirements:

- Grade 12/Senior Secondary Certificate.
- National Diploma or Degree in Safety Management, Occupational Health and Safety, Environmental Health, or related field.
- Registered Paramedic qualification (Intermediate Life Support, Advanced Life Support, Emergency Care Technician, Emergency Care Practitioner, or equivalent).
- Valid professional registration with the applicable Health Professions Council or regulatory authority.
- Minimum 2 (two) years' experience in HSE within mining, construction, industrial, or manufacturing environments.
- National Driver's license.
- A valid police clearance certificate, not older than 6 months

To apply for this vacancy please visit www.jobportunities.net, Uis residents and persons from previously disadvantaged designated groups are encouraged to apply. Applications for the above positions will only be accepted via the recruitment portal, www.jobportunities.net. Your application should be accompanied by a cover letter, detailed CV, and certified copies of relevant qualifications.

Only shortlisted candidates will be contacted and no CVs or attached documents will be returned. Please consider your application unsuccessful if you are not contacted within 2 weeks of the closing date.

Closing date for applications: 24 November 2026