

WE ARE HIRING

Vacancy

Indongo

VEHICLE REGISTRATION AGENT
LOCATION: ONGWEDIVA

KEY PERFORMANCE AREA:

- Conduct vehicle registrations at Natis
- Prepare and submit all necessary forms and documents required
- Handle ownership transfers and ensure the process is legal and seamless
- Ensure compliance: Verify that vehicles have all mandatory certificates and border documents
- Obtain Police Clearance certificates and facilitate roadworthiness testing
- Facilitate the printing and issuance of number plates
- Responsible for renewals of temporary permits
- Minimize delays by handling bureaucratic procedures
- Any related tasks assigned from time to time

COMPETENCIES/SKILLS:

- Adhere to group and road safety standards
- A customer-centric approach with a commitment to exceptional service
- Excellent Time Management skills
- High level of accuracy and attention to detail
- Be a Team Player
- Friendly & energetic attitude

EXPERIENCE & QUALIFICATIONS:

- Grade 10 Certificate
- A valid Code B driver's license
- 2 Years related working experience.

Candidates meeting the requirements as per advertisement may apply. Previously disadvantaged and persons with disabilities are encouraged to apply.

CLOSING DATE: 24 NOVEMBER 2026

Kindly submit your application to: https://tinyurl.com/3yewf8vy

Indongo | Indongo HINO | Indongo AUTOMARK CERTIFIED PRE-OWNED VEHICLES

PART OF THE FRANS INDONGO GROUP